## HYY GROUP - ANNUAL REPORT 1998



HYY GROUP

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The HYY Group is a multibusiness, international corporate group in the service sector.

The HYY Group comprises the real estate owned by
the Student Union of the University of Helsinki (HYY) and HYY Group Ltd,
which is owned by the Union, plus the companies in which
it has a majority holding.

The Group is active in the real estate, travel, catering and book businesses. Its Travel Group has business locations in seven countries.

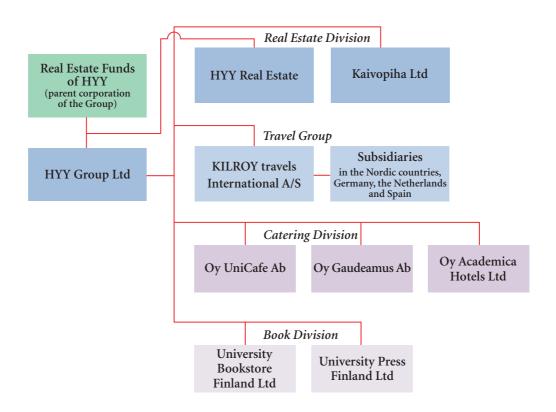
The other divisions operate in Finland.

### 1998 in brief

- Net sales grew by 8% (10% IAS) and amounted to FIM one billion. This growth is to a large degree attributable to KILROY travels.
- Profit before extraordinary items and taxes was FIM 50 million (FIM 50 million IAS). This is the company's best profit figure ever.
- FIM 57 million investments in fixed assets was sold. Capital gains from sales amounted to FIM 29 million. These stemmed primarily from the sale of a 35% minority interest in KILROY travels.
- Gross investments totalled FIM 37 million.
- Return on investment was 19.1%; including capital gains from investments, the figure is 33.0%.

- The equity ratio according to the book value of fixed assets including the FAS revaluation contingency 58.6%.
- Dividends of FIM 13.7 million were paid.
- In 1998, the Group prepared for speeding up the rate of growth in 1999, especially within the KILROY travels subgroup.
- Total assets as at 31 December 1998 were FIM 378 million.
   The potential revaluation of land areas included in the fixed assets in the balance sheet totalled FIM 200 million. The difference between the balance sheet values and market values of real estate was FIM 715 million.

### Organization chart



## Introduction to the HYY Group's operations

	Unit	Operations	Locations	Share of Group net sales
REAL ESTATE DIVISION	The real estate of HYY	Operations involving commercial premises, plus the maintenance of premises in support of the Student Union's mission.	The City Centre Property in the heart of Helsinki and the Leppäsuo property in the Kamppi district of Helsinki.	
	Kaivopiha Ltd	A company handling the facility management, leasing out and maintenance of the HYY's prop- erties. The company owns indi- vidual investment suites.	Business location: Helsinki. Investment suites in Finland.	6%
TRAVEL DIVISION	KILROY travels subgroup	A major European student and youth travel agency.	Business locations in Finland (4), Sweden (9), Norway (9), Denmark (10), the Netherlands (1), Germany (5) and Spain (1).	84%
	Oy UniCafe Ab	A restaurant chain providing	19 restaurants in Helsinki,	
	, and the second	lunches and café products, main- ly for the students and staff of the University of Helsinki.	mostly on university premises.	
CATERING DIVISION	Oy Gaudeamus Ab	lunches and café products, main- ly for the students and staff of the		7%
	·	lunches and café products, mainly for the students and staff of the University of Helsinki.  A company providing restaurant and café services and entertain-	mostly on university premises.  Activities at the Old Student	7%

technology.

Stationery and bookstore chain

for the university community.

Four stationery and bookstores

in the Helsinki Metropolitan area.

University Book-

store Finland Ltd

3%



# Review by the President and CEO

#### The profit target was met

The operative profit target set for 1998 by the Group's owner, before taxes and accounting adjustments and excluding Group-level amortization of goodwill, was approximately FIM 30 million. Earnings for the period were about FIM 52 million; however, eliminating from this figure the Group's other income from operations and non-recurring expenses, which were not originally included in the operative profit target and have a net effect on earnings of FIM 20 million, the earnings level achieved is in line with targets. Net profit improved on the previous year.

The good earnings trend in both the principal divisions continued. The Real Estate Division's rent profits improved significantly, and the Travel subgroup was able to improve its earnings further, even through the development costs of the new strategic phase were recorded as a non-recurring expense during the report year. In business geared towards the university communities, the earnings of the Catering and Book Divisions weakened more than planned.

# Realized capital return from revaluations

A fundamental tenet of the Group's owner strategy is that the business divisions can record as return any increases in market value at an appropriate time considering the companies' internal development and the trend in the investment markets. Capital return from revaluations – whether realized or unrealized – is the second important profit component for both the principal divisions.

The income statement includes about FIM 27 million of gains on the sale of a

minority interest in KILROY travels, which is recorded in other income from operations. Lower capital gains from some of Kaivopiha Ltd's investments in housing shares have also been recorded as revenue in the Group's result.

# Unrealized capital return from revaluations

The basic line adopted in the Accounting Act, and thus also in the company's income statement, is to conform to the cash flow process. In the assessment of the HYY Group, important properties are treated as fixed assets, whose annual unrealized revaluations cannot be included in the income statement above the level of the balance sheet values. In order to give a true and fair view, the Group has, for the third time, included in the notes to the financial statements the market values of its real estate and the changes in these values during the financial year, along with the income return, the capital return, and the total return, all of which are calculated from the market values in accordance with the national accounting conventions, which in turn are based on international standards.

The annual positive capital return on HYY's real estate amounted to about FIM 62 million during the financial year.

# More real estate development investments

As a result of the termination of longterm rental agreements in the previous year, major modernization and development investments were started up or carried out in 1998. The tenant took on most of the responsibility in the case of the extensive restaurant investments in the city centre property of Hansatalo and the New Student House. The renovation of the Library Building in Leppäsuo for the Helsinki School of Economics and Business Administration began in the autumn 1998. The construction of the pedestrian tunnel under Mannerheimintie street and the conversion of certain cellar premises in the New Student House continued throughout the year, and were seen to completion in the spring 1999.

# Speeding up development of the Travel Group

During the report year, a new cycle in the development of KILROY travels was prepared for and partially launched. The company's market value and development objectives were specified. A strategic development programme extending to the year 2003 was drawn up on the basis of a thorough evaluation of the company's present capabilities and the changes in the business environment. This programme was approved. The objective is to at least double the net sales and operative profit compared with their level in 1998. The growth in net sales stems first and foremost from the current customer segment, products and the countries in which the company does business, as well as from accelerated organic growth that can be speeded up via corporate acquisitions. KILROY travels has begun to make major investments in new information technology which enable the company to engage in multichannel operations, including commerce on the Internet.

At the end of 1998, KILROY travels entered into negotiations with Benns Rejser A/S with a view to purchasing the company's shares outstanding in their entirety. The deal was going ahead at the time of writing. Integrated as a separate subsidiary of KILROY travels International A/S, Benns Rejser will increase the net sales of the Travel Group by about a third and consolidate its competitiveness, especially in Scandinavia.

In order to strengthen the ownership structure of KILROY travels in line with development objectives, HYY Group Ltd sold a minority interest of 35% to the respected Danish investment company Axcel IndustriInvestor a.s. in September 1998.

# Successes and setbacks in university services

UniCafe, the university catering company, continued to be successful. It is crucial to expand its operations to meet rising demand. New investments in UniCafe locations were prepared for in 1998. Some of these will already be carried out in the present year.

University Bookstore Ltd abandoned its growth strategy and downsized its operations and operating procedures. The terminated units' negative effect on the result for the year was greater than the losses of the company as a whole. In the spring 1998, the company had to give up its main store at the University of Helsinki due to construction works in the building. The bookstore at the University of Technology has developed favourably.

The publication activities in which University Press Finland Ltd engages under the auxiliary business names Gaudeamus and Otatieto did not fully meet their profit targets but did not significantly burden the Group's earnings, either. The publications are positively regarded within the academic community.

#### Owner strategies bave been decided

The Representative Council of the Student Union, which exercises the owner's highest decision-making power, has dealt with the proposal on the basic lines to be adopted in the Group's business operations over the next few years. The proposal was submitted to the Representative Council by the Board of Directors and Supervisory Board of the HYY Group. The owner strategy document, which does not include essential changes that would have a direct impact on present operations, was approved unanimously.

The owner approves of conversion works and additional construction – and these may even be extensive projects – related to the development of the city centre property's economy and its impact on the cityscape if follow-up assessments indicate that the investments would meet profitability targets. However, in the future investment portfolio, the development and ownership of real estate can be separated from each other, at least in part. The share of the Group's total investments accounted for by real estate will be examined more critically than it has been up to now.

#### Prospects for the 1999 financial year

In 1999, KILROY travels will continue to expand its network of business locations primarily in the Nordic countries. The corporate acquisition carried out at the end of March significantly improves the net sales and Scandinavian market share of KILROY travels. In spite of the most aggressive investment phase in the subgroup's history, its earnings are not expected to weaken from their level in 1998.

The net sales and profits from rental operations will not improve significantly as yet due to the structure of the rental agreement portfolio and the high occupancy rate in the office space being rented out by the Real Estate Division. The higher level of investments in renovations and development will, however, burden the result in the short term

The joint profit target in the catering and book divisions is to achieve an acceptable level of earnings. The higher level of investments in UniCafe increases business risks but also opens up new possibilities.

Excluding corporate acquisitions, the net sales budgeted for the Group in 1999 amount to FIM 1.1 billion. The acquisition carried out by the Travel Group increases net sales by about FIM 0.3 billion. As the realization of positive capital returns has not been planned for in 1999, the Group's profits will not reach the same level as in 1998. The budgeted profit before extraordinary items and taxes is about FIM 35 million.

I would like to thank our customers, personnel and owners for making 1998 a good year.

I wish to extend my especial thanks to Pentti Laaksonen, Master of Political Sciences, for his long meritorious service. At the beginning of 1999, Mr Laaksonen resigned his trustee membership of the HYY Group's Board of Directors on his own initiative after serving an uninterrupted term of over thirty years. He has made exceptional contributions to making the Student Union and the HYY Group financially successful and ensuring that they can increase their wealth.

Tapio Kiiskinen

# The ground rules of the Group's owner

# Management and maintenance of the Student Union's assets

The general premise for the ownership of business operations by the Student Union of the University of Helsinki is to provide financial support for the performance of the real duties of the Student Union, as specified in the regulations of the Union. Another ground for ownership may also be the improvement and maintenance of essential services for the members of the Union if it can be shown that this makes it possible to achieve benefits compared with what is available on the open market.

The general aim of ownership is to preserve and care for the property of the Student Union, so as to safeguard the opportunities available to future generations of members. The purpose of business activities is, in all circumstances, to achieve higher profits in the long term than would be possible with risk-free investments. The maximum risk-taking capacity of the owner's business operations is defined conservatively, so that the ability of the Student Union of the University of Helsinki to handle its basic duties will not be jeopardized under any circumstances.

# General principles of business operations

 The Group engages in business and investments with a long-term perspective, taking moderate risks, employing profit targets which are set for each division, and complying with business practices that are ethical and environmentally responsible.

- The company can, above and beyond its own business operations, act on an investment-driven basis as a major or influential shareholder (associated companies, influenced companies) in businesses that fit in with the Group's values
- The Group has no need to boost net sales as an end in itself. Net profit and the cash flow from operations are more important than net sales.
- The business divisions must be appropriately small or large for their field.
   The critical factor for growth, if any, is to reach and maintain the critical mass required for successful operations.
- The Group management aims to harmonize the missions and limitations set and/or approved by the owner, the strategic efforts based on the business divisions' requirements for successful operations, the learning capacity of the working community, and individuals' commitment to change.
- The traditional, close-knit integration of decision-making by the owner and the Group management is both accepted and utilized. The ability for rapid decision-making is essential for successful business, and this is maintained by anticipating development and forecasting future scenarios; by

preparing in advance for risk facilities and authorizations.

- The Group's business divisions and units are conservative in taking financial risks; this must not, however, lead to passivity. Companies that do well and generate value added for their owner take an active approach to their business operations and their improvement. The Group accepts the occasional losses that may result from dynamic business operations if these losses are proportionate to the gains made over an agreed period of time, and if they are appropriate to the risktaking facility of the unit in question.
- When the Group decides on the distribution of profits, it takes into account the liquidity of the Group or unit, as well as the need to safeguard future operations. No profit is distributed on the basis of the unrealized capital return of the Real Estate Division, as this represents the prime risk buffer of the entire Group.
- The Group is mindful of the environmental impact of its operations. The
  Group employs a system for the management of environmental matters.
  The implementation of this environmental programme is monitored by means of an ecological accounting system and an environmental management system.

# The Group's owner and governance by the owner

Members of the Student Union (30 000)

Representative Council of the Student Union (60)

**Board of the Student Union (7-13)** 

**Annual General Meeting** 

Supervisory Board of the HYY Group (12-18)

Board of Directors of the HYY Group (6-9)

he Student Union of the Univer sity of Helsinki was founded in 1868. Today, the Union has about 30,000 members. All those who are studying for a Bachelor's or Master's degree at the University of Helsinki are automatically members of the Student Union. Postgraduate students may also enrol as members of the Student Union. The Student Union can, in accordance with its regulations, also accept other university students as its members. The Student Union acts as a service and interest organization for its members. The Student Union funds its operations with membership fees and revenues from the capital in the contingency fund; the capital in the fund comes from the profits distributed by the HYY Group. During the past few years, membership fees funded about one-third of operations, while the remaining two-thirds were funded with revenues from the contingency fund.

### Power of decision at the Student Union and the HYY Group

#### Representative Council

The Student Union's highest power of decision is exercised by the Representative Council, whose 60 members are elected by the members of the Student Union in a proportional and general election which is held every second year. The Representative Council approves the HYY Group's owner strategy documents and thus sets the objectives and central targets of business operations. In addition, the Representative Council decides on the annual investment and risk framework of the Group's parent corporation, that is, the Real Estate Funds



of HYY, basing its decision on the report submitted by the Supervisory Board. The Representative Council ratifies the parent corporation's annual target budget as well as decides on adopting the financial statements of the parent corporation and the granting of release from liability. The Representative Council both elects and releases the Student Union's financial manager and the auditors of the HYY Group's parent corporation, who also act as the auditors of HYY Group Ltd and its corporate Group.

#### Board of the Student Union

The Representative Council elects the Board of the Student Union. The Board approves the proposals concerning the owner strategy documents of the HYY Group, the parent corporation's annual investment and risk frameworks and the target budget for real estate which will be submitted to the Representative Council. The Board of the Student Union holds the Annual General Meeting of HYY Group Ltd and elects the HYY Group's Supervi-

sory Board, Board of Directors and the Real Estate Management Board. The Board of the Student Union has a term of office of one calendar year.

#### Supervisory Board of the HYY Group

The Supervisory Board acts as the Supervisory Board of the HYY Group and HYY Group Ltd. The Board of Directors of the HYY Group submits to the review of the Supervisory Board such matters as are significant to the entire corporate entity or concern its principles. The Supervisory Board gives reports or opinions on various final acts to the Representative Council and the Board of Directors of the Student Union. The Supervisory Board elects and releases HYY Group Ltd's President and CEO. The Supervisory Board's term of office is the period between Annual General Meetings, or about a year.

#### Board of Directors of the HYY Group

The Board of Directors of the HYY Group acts as the Board of Directors of the Group's parent corporation - the Real Estate Funds of HYY – and of HYY Group Ltd and its corporate group. About half of the members of the Board are elected from amongst the students who are members of the Student Union and the rest from amongst external professional trustees. The Chair is elected from the Board of Directors of the Student Union. The "student members", including the Chair, have the majority vote when they are unanimous. Professional members are elected for two-year terms, while the other members are elected for terms of one year.

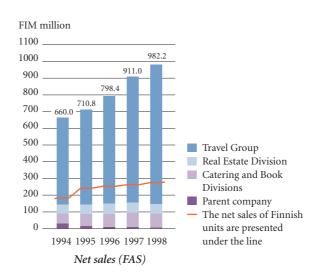
### Key Indicators 1994-1998

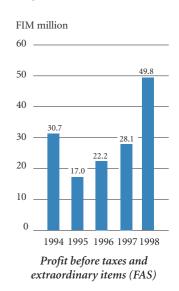
		1994	1995	1996	1997*	1998
Net sales	FIM mill.	660.0	710.8	798.4	911.0	982.2
Change	%	-35.9	7.7	12.3	14.1	7.8
Personnel costs	FIM mill.	73.3	85.8	93.5	101.8	106.8
Personnel costs as a share of net sales	%	11.1	12.1	11.7	11.2	10.9
Result of operations**	FIM mill.	30.7	17.0	22.2	28.1	49.8
Gross investments	FIM mill.	12.1	26.0	24.9	15.7	36.8
Gross investments as a share of net sales	%	1.8	3.7	3.1	1.7	3.7
Net investments	FIM mill.	12.1	26.0	15.0	9.7	-19.9
Total assets	FIM mill.	312.2	331.3	337.9	363.3	377.8
Shareholders' equity	FIM mill.	28.7	26.2	28.5	47.5	64.7
Permanent assets	FIM mill.	168.2	183.6	177.4	173.9	168.5
Liquid funds	FIM mill.	109.7	105.4	124.3	148.2	170.7
Payment of dividends to minority shareholders	FIM mill.	0.5	1.1	0.3	0.2	0.7
Distribution of profits to the Student Union	FIM mill.	11.6	12.0	12.8	13.0	13.0
Direct distribution of profits, total	FIM mill.	12.2	12.9	13.1	13.2	13.7
Support for HYY's members and operations,						
which burdens the Group's financial result	FIM mill.	6.3	5.7	4.0	3.9	3.0
Return on investment excluding						
capital gains	%	21.9	17.2	17.1	18.9	19.1
Return on investment including						
capital gains	%	25.7	17.3	18.9	21.1	33.0
Return on equity excluding						
capital gains	%	77.6	40.8	36.2	36.7	21.0
Return on equity including						
capital gains	%	106.1	41.5	45.8	45.6	58.7
Equity ratio at book value	%	14.4	11.2	11.6	18.5	29.2
Equity ratio including potential	%					
revaluation of land areas	%	54.3	48.9	47.7	51.8	58.6
Return on equity (initial yield)						
if the revaluation of land is realized	%	10.8	8.3	8.0	8.9	9.2

<sup>\*</sup> The figures for 1997 have been converted to correspond to the new accounting practices introduced in 1998.

The formulas for the key indicators are presented on page 59.

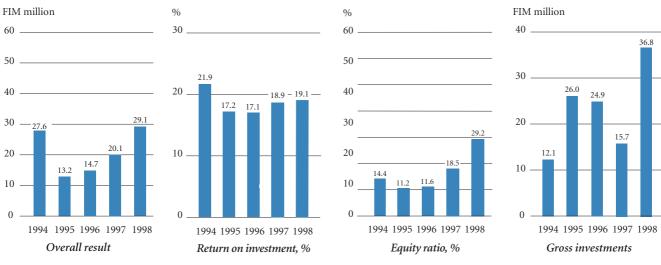
#### Calculated in accordance with the conventions of the Finnish Committee for Corporate Analysis.





<sup>\*\*</sup> Profit before extraordinary items and taxes

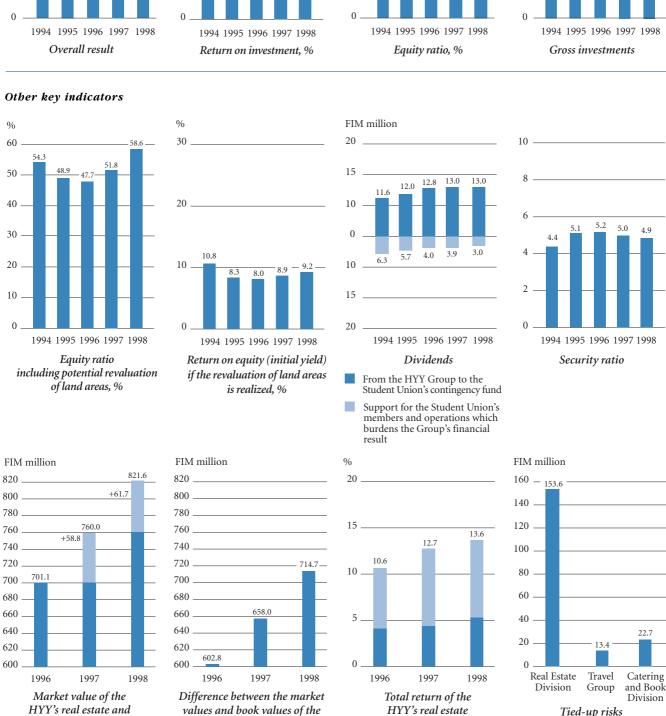
#### Calculated in accordance with the conventions of the Finnish Committee for Corporate Analysis.



annual change in capital return

Annual change in capital return

Market value



Income return, %

Total return, %

Capital return ratio, %

fixed assets in the balance sheet

(real estate)

# Information on personnel 31 December 1998

The personnel figures include part-time employees.

#### Information on the HYY Group's management

The average age of the HYY Group's management was 43 years. Of the directors, eight were women and nine were men. The directors' average time of employment with the Group was about 13 years.

uman resource management is part of the processes of the business units, in line with the operating principles of the HYY Group. General decisions on operational policy as regards the Group's missions and values are handled at the Group level, where the proper allocation and development of the capabilities of key management are also evaluated and attended to.

#### General personnel policy

When the Group recruits at the managerial level, not only are the basic employment criteria considered – such as having the correct and sufficient education and experience, the ability to work with other people, and other such personal characteristics that are required of successful managers – but so are the recruited person's willingness and ability to accept and commit, in all honesty, to the HYY Group's objectives, values and operating principles, as well as that person's willingness to align his or her personal objectives with those of the Group. The Group strives to set the total com-

pensation for management in such a way that it is always equitable in view of the tasks involved in each position and the results of said work, regardless of gender, when compared with the comparable compensation level in the country of operations in question.

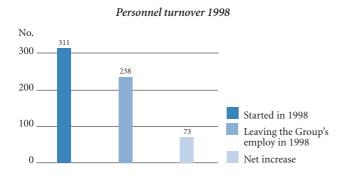
Personnel policy for other personnel also stems from giving fair treatment to employees who are committed to their jobs; the policy is to account for the personal development needs and life situation of each employee, as far as possible, and to ensure the equal treatment of men and women in their positions at work and their compensation. The Group's companies and units cannot always guarantee the continuity of employment relationships when major permanent changes occur in the tasks of the units and the amount of work handled by them, even though the Group's aim is to do so whenever possible.

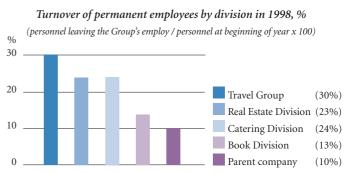
The Group makes outlays on providing many types of multidisciplinary supplementary education, retraining and continuing education for its employees. The personnel have for over twenty years now elected representatives to sit on the Boards of Directors of the Group and its business divisions. This has had a positive effect on the personnel's understanding of the Group's objectives and has led to the creation of a feeling of basic security.

#### Group cooperation

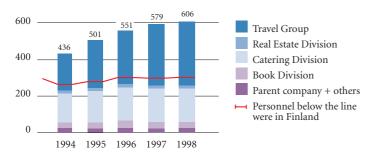
The Group's domestic companies and business units have a joint personnel board, which elects a representative to sit on the Group's Board of Directors. The personnel of the Danish KILROY travels subgroup engage, by virtue of a voluntary agreement, in separate Group cooperation, which involves matters such as having representatives of different companies in the Shareholders' Committee and their joint representative on the Board of Directors of the subgroup's parent company.

In addition to the information presented in this Annual Report, more detailed separate personnel accounts are available.

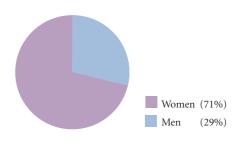




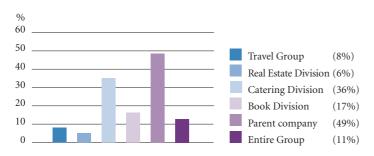
#### Average number of employees in Finland / abroad 1994-1998



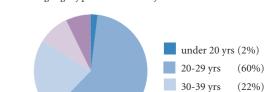
#### Distribution by gender



#### Personnel expenses as a share of net sales by division, 1998



## Distribution of personnel ages The average age of personnel was 31 years

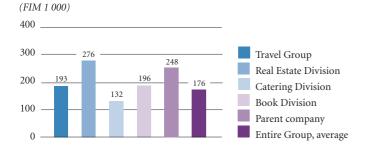


40-49 yrs

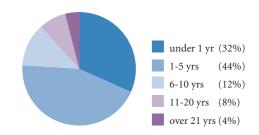
over 50 yrs (7%)

(9%)

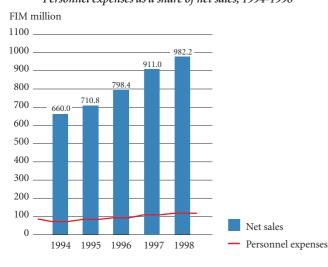
## Personnel expenses per employee by division 1998



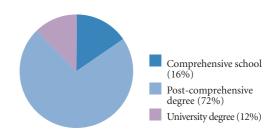
#### Time of employment in the HYY Group

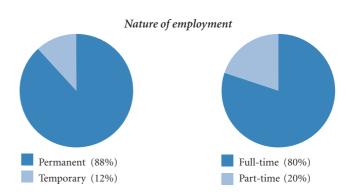


### Personnel expenses as a share of net sales, 1994-1998



#### Educational level





# The Group's parent company, HYY Group Ltd



Vice President Linnea Meder

YY Group Ltd owns and manages the companies in its corporate group in accordance with the general principles and guidelines laid down by its owner, the Student Union of the University of Helsinki. The company also produces and sells internal services to the Student Union and the companies in its Group.

#### Duties and basic aims

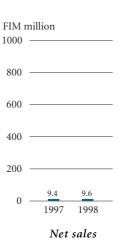
- Organizing the operational and corporate structure of the HYY Group in a manner that is appropriate for the time in question, and attending to its strategic management.
- Attending to the financing of the HYY Group (corporate bank).
- Producing internal services for the HYY
  Group which are cost-effective and
  competitive in terms of performance.
- Examining and developing new businesses, either using the Group's risktaking capacity or on behalf of other di-

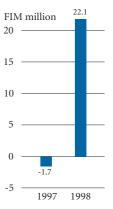
Key indicators for the Group's parent company			
	1997	1998	
Invested capital,			
FIM million	120.4	108.6	
Return on			
investment, %	3.6	8.1	
Return on investment,			
including sales of			
investments, %	3.6	32.8	
Gross investments,			
FIM million	2.9	4.9	

- visions, with a view to the possible creation of service or business units, with start-up backing where necessary.
- Implementing centralized changes at the Group's operational level or changes concerning the corporate culture in general.
- Divesting service and business units that do not fit in with the Group strategy or structure, and which are no longer viable within the HYY Group.
- Long-term investments, including shares in subsidiaries, which are included in fixed assets, and the development of their market value, as well as possible return recorded from increases in market value.

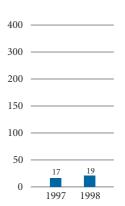
#### Operations and net profit

HYY Group Ltd's net sales, which primarily comprise the Group's internal services, were FIM 9.6 million in 1998 (FIM 9.4 million in 1997). Other operating income, FIM 26.8 million, comprised capital gains on the sale of a minority interest in KILROY travels International A/S. The shares were sold in accordance with the LIFO principle. The parent company posted a profit of FIM 19.9 million (FIM 1.0 million in 1997) after net financing income of FIM 0.2 million, FIM 0.2 million in Group contributions that were granted and received and were recorded in extraordinary items, and direct taxes amounting to FIM 2.0 million. The company's shareholders' equity as at 31 December 1998 was FIM 41.4 million (FIM 22.2 million in 1997), of which FIM 25.2 million was distributable funds included in non-restricted equity (FIM 6.0 million in





Profit before taxes and extraordinary items



Average personnel

1997). On the basis of the net profit for 1997, a dividend of 5% was paid on share capital, amounting to FIM 15.0 million.

In 1998, the company attended to tasks related to the financial, wage and salary, and treasury administration of its owner – that is, the Student Union – and its subsidiaries (excluding the KILROY travels subgroup).

In connection with the decentralization of functions, the maintenance of various centralized information systems has become a new focal area in internal services, alongside the earlier focal area of maintaining the information systems used in financial administration. As of 1997, the parent company has been responsible for the information network at the Group level.

The UniCard smart card project that was started up in 1996 continued during the entire financial year, and was completed at year's end. The smart card system was put into full operation in the summer 1998. In the autumn, the focal area of operations moved from solving technical problems to launching the smart card on the market. The management and maintenance of the UniCard smart card system and the coordination of the owner/steady customer marketing have been incorporated into the company's internal services, effective from the beginning of 1999.

#### Research and development/UniCard

The HYY Group's own smart card, the Uni-Card, is meant to be used by the University of Helsinki's academic community, and it includes payment and bonus card features. At the end of 1998, there were about 10,000 cards in use.

By the end of 1999, the number of smart cards in use will be around 20,000. The UniCard also doubles as a student card for the students of the University of Helsinki, and as an ID card for its personnel.

By virtue of a decision taken earlier, the parent company has shouldered most of the costs of the UniCard's development and launch stage. HYY Group Ltd's financial result for 1998 is burdened by about FIM 1.7 million in development costs, inclusive of the implementation stage.

#### Near-term outlook

The company's net sales target for 1999 is around of FIM 11.3 million.

The company's key objectives for 1999 are to ensure that all its mission critical equipment is Y2K-compliant, while ensuring that the centralized and decentralized information systems used in financial administration are euro-compatible; to coordinate the introduction of the euro within the Group; and to give the best possible support for subsidaries in the utilization of owner/steady customer marketing.





#### Real Estate Division



Yrjö Herva (left), Director of the Real Estate Division, and Assistant Director Jukka Leinonen

he Real Estate Division's business is to make long-term investments in real estate and premises, and to develop and maintain these investments. The running profits from business operations are primarily the result of the cash flow from the renting of business premises. Another return component is the change in market value; this added value may periodically be cashed as revenue.

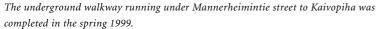
The Real Estate Division's service operations provide the activity units of the Student Union and related organizations with premises, and the division rents out reasonably-priced flats primarily to members of the Student Union.

The City Centre Property stands in the heart of Helsinki and comprises the Kaivopiha Commercial Building and the premises used by the Student Union itself. In the Leppäsuo quarter of the Kamppi district is the Leppäsuo Property, which comprises Domus Academica and the Library Building.

The Kaivopiha Commercial Building provides recreational and cultural services, entertainment and specialised shops. The commercial and office space available for lease amounts to some 26,600 m<sup>2</sup>. There are about 65 tenants in the building.

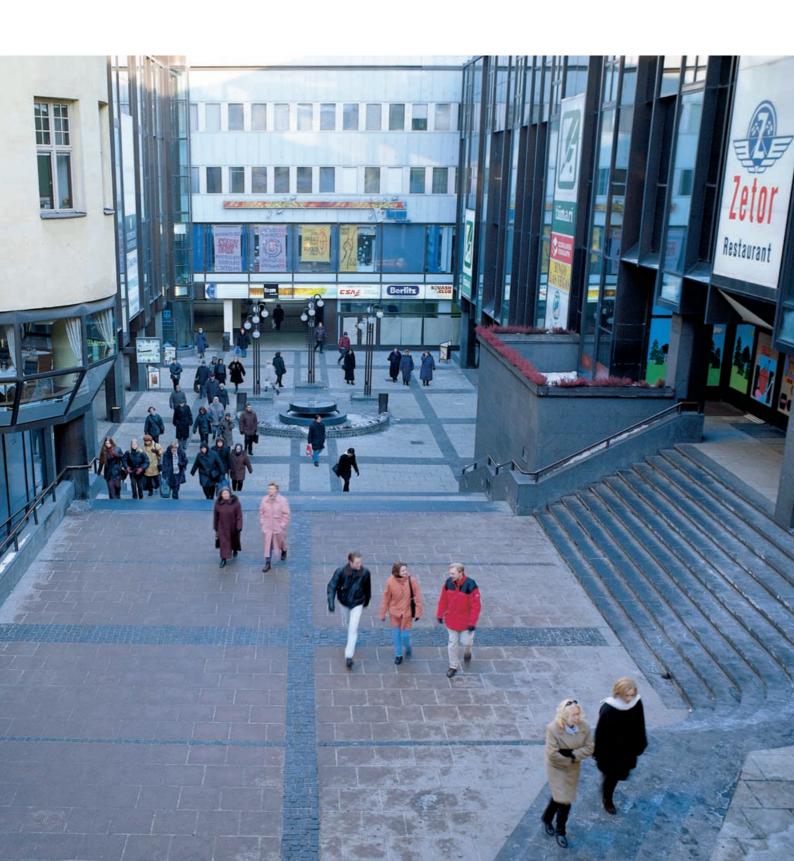
The extensive premises reserved for the use of the Student Union and the organizations and corporations working under it are also located in the City Centre Property. These premises measure about 4,900 m<sup>2</sup> in all, including the Old Student House's above-ground restaurant and entertainment premises.

The Leppäsuo Property has student housing and various facilities, including









a library and classrooms. Operations in the area take place in close partnership with the University of Helsinki, the Helsinki School of Economics and Business Administration, the Foundation for Student Housing in the Helsinki Region and the HYY Group's Catering Division. The Student Union also has student housing in the Haaga district of Helsinki.

In addition to the properties directly owned by HYY, the Real Estate Division also includes Kaivopiha Ltd, which is part of the HYY Group Ltd's corporate group. Kaivopiha Ltd's main task is to attend to the facility management of HYY's real estate, the rental of facilities, building management and maintenance, and to do so with quality and cost-effectiveness. The company also owns, as investments, shares in Finnish residential and real estate corporations.

The Real Estate Division's profit target is to achieve an optimum long-term profit which is not only among the best in this field in Finland but is also based on sustainable business principles. The owner specifies separately the target profit level and maximum approved deficit when premises implementing or supporting the Student Union's operating concept are concerned.

#### Operations and result

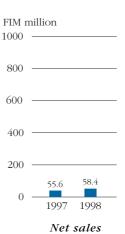
The market situation for business premises improved further, especially in the case of stores in prime commercial locations. In practice, the entire capacity of the HYY Group's rental premises was fully leased out. No major tenant changes took place. About 23% of the rental space in the Kaivopiha Property's tenant portfolio was accounted for by renewed

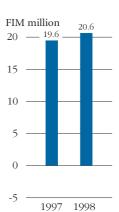
agreements, and 7% by expired agreements. The positive impact on the financial result arising from rent level adjustments and new tenants was still slight in 1998, but will become significant in coming years.

During the past years, a "partner-ship concept" has been implemented, especially in association with key customers. This means that the landlord and the tenant enter into a confidential, long-term partnership where both parties benefit. For example, the joint design and implementation of investments, and the sharing of risks, has brought good results. Flexibility on the part of both parties in different business situations and according to varying premise requirements lays a solid foundation for long-term, profitable customer relationships.

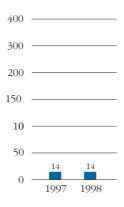
In 1998, the financial result was burdened by the loss of rental income during the period when two development investments of considerable size were under construction. Most of Hansatalo and part of the New Student Building were under construction for seven months. The renovation of the Library Building was started in the summer 1998.

The Real Estate Division's net sales in 1998 were FIM 58.4 million (1997: FIM 55.6 million), representing growth of about 5% on the previous year. The net profit amounted to FIM 20.6 million, after FIM 6.2 million in planned depreciation, FIM 0.8 million in dividends from subsidiaries and FIM 6.0 million in net interest expenses. Earnings from the actual rental of business premises totalled FIM 21.5 million (1997: FIM 18.0 million). The non-re-





Profit before taxes and extraordinary items



Average personnel

curring expense of insuring pensions for which the HYY is responsible is recorded in extraordinary items. Indirect taxes and real estate taxes amounted to FIM 3.9 million. The net profit exceeded the target.

#### Personnel

The average number of people working for the Student Union's real estate unit was five in 1998 (five in 1997), and Kaivopiha Ltd employed an average of nine people (nine in 1997). Thus, the average number of personnel employed by the Real Estate Division was fourteen in 1998 (fourteen in 1997).

#### Investments

The gross investments made by HYY's real estate unit amounted to FIM 21.4 million in 1998, and Kaivopiha Ltd's totalled FIM 1.1 million, meaning that the Real Estate Division's gross investments totalled FIM 22.5 million. Sales of Kaivopiha Ltd's cooperative housing shares came to FIM 3 million. The Real Estate Division's net investments thus totalled FIM 19.5 million.

#### Research and development

The division took part in the field's R&D in numerous development projects being organized by the Finnish Institute for Real Estate Economics, together with major Finnish corporations owning real estate. These projects included the development of real estate yield and cost information and real estate return indexes. A new project concerning a feedback system for customer service in the real estate business got under way at the beginning of 1999.

#### Near-term outlook

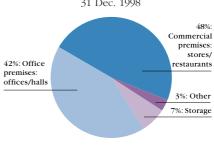
The demand for premises in the city centre will remain good but competitive. The net sales target for the Real Estate Division is FIM 59.1 million for 1999, and the profit target, exclusive of capital gains from sales of assets and shares in subsidiaries, and before taxes and extraordinary items, is FIM 20.7 million. The profit target includes an approved deficit of FIM 2.6 million on the Student Union's premises and the Leppäsuo Property.

An investment phase that is even more vigorous than usual will continue in 1999, with the investments concerning new rental agreements and the division's general competitive capabilities. In the case of new rentals, the third and fifth floors of the Citytalo Building will be modernized, as will the last of the old office premises in the Kaivotalo Building. The renovation of the Library Building will be completed by the summer. The basic renovation and extension of Building B of the Domus dormitory will be completed at the end of the year. The underground pedestrian walkway running under Mannerheimintie street to Kaivopiha will be completed in the spring, as will the conversion of the New Student Building's cellar premises into stores. As an investment in the cityscape, the renovation of the Old Student House's facade will be started up in the spring. The investments will burden the financial result for 1999; however, they will improve profit-making capacity in coming years.

## HYY Group properties

#### Leasable area in the City Centre Property

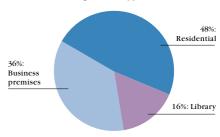
by type of facility, 31 Dec. 1998



Leasable area: a total of 31,560 m<sup>2</sup>

#### Leasable area in the Leppäsuo Property

by type of facility, 31 Dec. 1998



Leasable area: a total of 15,620 m<sup>2</sup>

Key indicators for the Real Estate Division			
	1997	1998	
Invested capital,			
FIM million	135.1	144.5	
Return on investment, %	20.0	19.6	
Gross investments, FIM million	9.1	22.5	

### Travel Group



Børge Faaborg, Managing Director of the Travel Group

he HYY Group's Travel Group comprises the KILROY travels subgroup. KILROY travels is a large European student and youth travel agency, whose Danish parent company's head office is located in Copenhagen. The target customer group comprises independent travellers in the 16 to 25-year-old bracket and students aged 16 to 32. KILROY has its own subsidiary and network in the Nordic countries, the Netherlands, Germany and Spain. The "Licence to Travel" value added service is run under a worldwide, agreement-based service network.

#### Operations and net profit

KILROY travels continued to systematically develop its brand and brand-related value added. The four cornerstones of its strategy were segmentation, products that match the brand, personnel capabilities and the best IT in the business. The company's operations were built on the customers themselves and an in-depth knowledge of their needs.

Key indicators for the Travel Group			
	1997	1998	
Invested capital			
FIM million	52.9	48.7	
Return on investment, %	17.8	26.2	
Gross investments, FIM million	5.2	9.3	

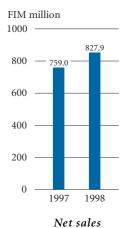
KILROY travels increased its market share and consolidated its market leadership in the Nordic countries, especially in Sweden and Norway.

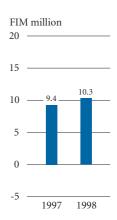
Denominated in Finnish markkaa, net sales amounted to FIM 827.9 million (FIM 759.0 million in 1997), up 9% on the previous year. The best growth in any one country was racked up in Sweden, where it came up to about 29%.

During the year, new business locations were opened in Umeå in Sweden, in Trondheim (2) in Norway, and in Esbjerg and Frederiksberg in Denmark. The share of total sales accounted for by telephone sales continued to grow. All the companies in the Nordic countries racked up good earnings.

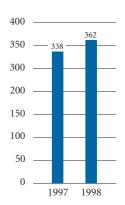
In Germany, the Travel Group continued to reduce its number of outlets: at the end of the year, there were three business locations in the key university campuses of Berlin and similar outlets in Dresden and Leipzig. Two outlets were closed in Berlin during the year, and one in Leipzig. The financial result of the German company has remained lossmaking, but it is improving. The planned-for measures to revitalize the operational structures were seen to completion during the year. At the end of the year, the company began to focus on strengthening its market position in its present territories, and to prepare for the establishment of new outlets in Germany.

The losses of the first – and, for the time being, only – outlet in Amsterdam shrank according to plan. Preparations





Profit before taxes and extraordinary items (after amortization of Group goodwill)



Average personnel

got under way for building up a market base and expanding the network. The marketing company in Spain posted a profit.

The Travel Group's pre-tax profits were FIM 10.3 million (1997: FIM 9.4 million). Depreciation includes FIM 2.5 million in goodwill amortization in accordance with Finnish accounting conventions. FIM 4.2 million was booked in

taxes. Minority interest totalled FIM + 0.7 million (FIM + 0.6 million in 1997). Profits in 1998 were in line with the target.

#### Personnel

KILROY travels had an average of 362 employees in 1998 (338 in 1997).

The distribution of employees by country is:

	1997	1998
Denmark	125	132
Norway	59	70
Finland	53	56
Sweden	55	65
Spain	7	8
Germany	35	26
The Netherlands	4	5
Total	338	362



#### Investments

KILROY travels' gross investments in 1998 totalled FIM 9.3 million. The investments were related to new business locations and information technology.

#### Research and development

In its key countries, KILROY travels studies its clientele and the needs of its customers on a regular basis. The awereness and market share of the brand are examined twice a year. The proportional outlays on research are exceptionally large in this low-margin business.

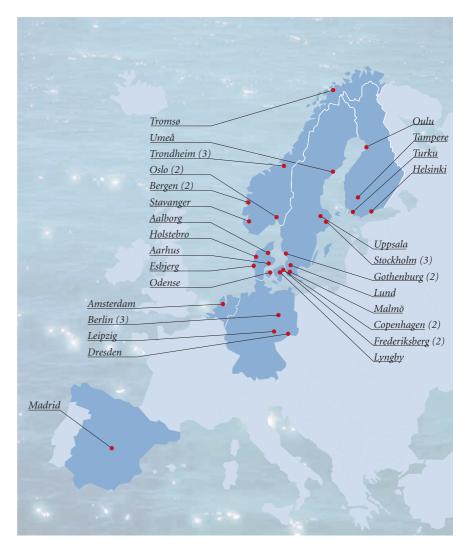
The new phase of strategic development, 1999–2003, has begun. In 1998, the normal level of annual development costs was exceeded by FIM 2 million, and this amount was recorded as a non-recurring item in the result for the year. The consultancies which helped with the development work included A.T. Kearney, KPMG and Heidrick & Struggles.

#### Near-term outlook

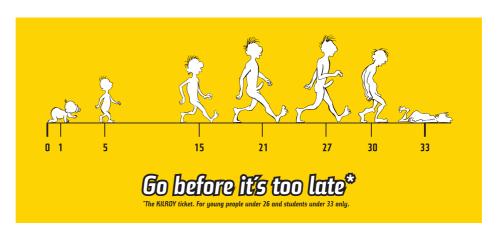
A new and challenging development programme has been approved for the KILROY travels subgroup. This programme focuses on organic growth – new physical outlets, more efficient telephone services, and setting up an online sales feature – but also allows for acquisitions that are in line with the compa-

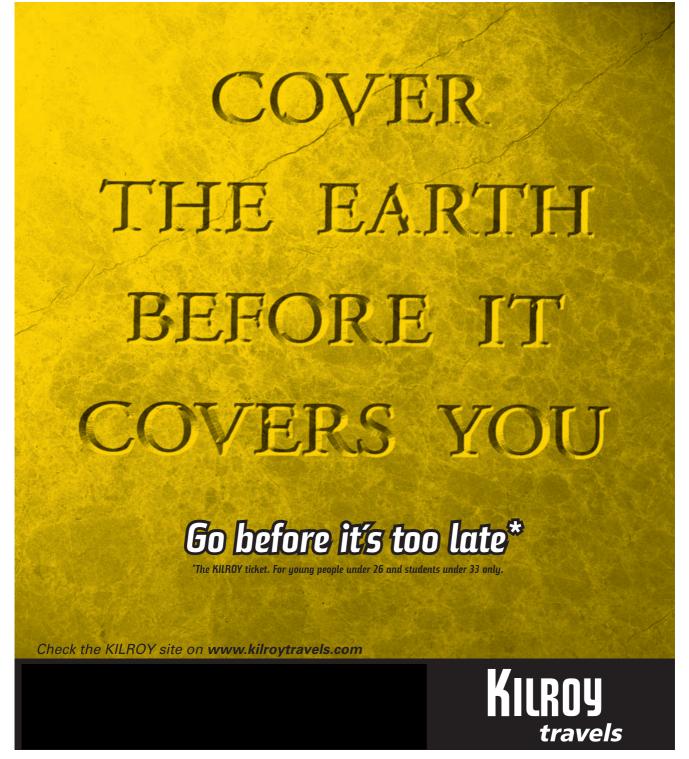
ny's strategy. In this context, the subgroup's net sales will grow faster in 1999 than in previous years. In spite of vigorously stepped up investments and possible new goodwill amortization, the subgroup's profits are not expected to weaken from their level in 1998.

In March 1999, KILROY travels International A/S signed an agreement whereby it purchased, in their entirety, the shares in the Danish company Benns Rejser A/S and its Swedish sales company Benns Resor AB. The acquired company's net sales target for 1999 is about FIM 0.3 billion. The company's pre-tax profit in 1998 was approximately FIM 7 million, and it has 135 employees in Denmark and Sweden. Benns Rejser A/S's head office is located in Holstebro, Denmark. The company also has business locations in Copenhagen, Stockholm and Gothenburg.



KILROY's new marketing campaign reaped success at a Danish advertising competition. The campaign, designed by Saatchi & Saatchi, came out on top in the Best Campaign category against tough competition. What's more, the ad, Cover the earth before it covers you, won the award in the Best Magazine Advertisement category.







### Catering Division



Marjo Berglund (left), Director of the Catering Division, and Liisa Lehtinen, Assistant Director of UniCafe

he Catering Division comprises
Oy UniCafe Ab and Oy Gaudeamus Ab as well as Oy Academica
Hotels Ltd, which started its operations
at the beginning of 1999. In 1998, Oy
Gaudeamus Ab was still running the summer hotel business.

The division's companies serve the students and educational communities and their employees in Finland, in the Helsinki Metropolitan Area and especially at the University of Helsinki. The companies may also operate separately in other market areas, utilizing the know-how and capabilities invested in their core tasks. The aim is to provide financial support for the core tasks and to maintain market-driven efficiency.

The profit target is to achieve a reasonable profit in return for the owner's investment and risk-taking.

#### Operations and result

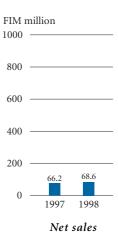
The Catering Division had net sales of FIM 68.6 million in 1998 (FIM 66.2 million in 1997), up 4% on the previous year. Profit amounted to FIM 5.0 million after

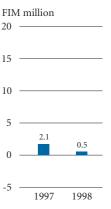
Key indicators for the Catering Division			
T . 1 1. 1	1997	1998	
Invested capital, FIM million	12.4	14.4	
Return on investment, %	17.3	3.5	
Gross investments, FIM million	0.4	2.7	

FIM 1.2 in planned depreciation and FIM 0.7 million in net financing income and before financial statement adjustments. As a whole, the division achieved its profit targets based on the principles it has adopted.

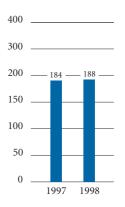
Oy UniCafe Ab's 19 restaurants performed well against heavy competition in Helsinki. The prices of student lunches have not been raised for seven years, although UniCafe's main competitors have regularly raised their prices to the extent allowed by the maximum prices of full meals under the government's meal subsidy system. As calculated from the maximum price allowed, members of the Student Union benefited to the tune of approximately FIM 2.5 million in 1998. Customer satisfaction surveys are conducted on a regular basis, and they indicate that customers are still very satisfied with the price/quality ratio. Oy UniCafe Ab's net sales were FIM 52.6 million, and its profit before taxes and extraordinary items was FIM 1.4 million.

In Oy Gaudeamus Ab's operations, the earnings of Restaurant Vanha weakened and were in the red. The business concepts and premises of the restaurants were modernized between February and April 1998. The time required to complete the construction work and the implementation of new business concepts burdened the financial result. The premises of the Old Student House were rented to an external party and other event organizers a total of 635 times. In addition to renting the building, Oy Gaudeamus handled the catering for these events. The Student Union, as its owner, has required that the Old Student





Profit before taxes and extraordinary items



Average personnel

House not only house restaurants, but also organize events. For this purpose, HYY has granted general aid for the Old Student House, and in 1998 this amounted to FIM 0.35 million; this aid has been reduced year by year, and will be discontinued after 1999. Oy Gaudeamus Ab organized a total of 64 events.

Hostel Academica's operations and profits were good in the summer 1998, as in the previous year. People spent a total of 17,141 nights at the hostel.

Oy Gaudeamus Ab's net sales in 1998 were FIM 16.2 million, and it posted a loss before taxes and extraordinary items of FIM 0.9 million.

#### Number of employees by company:

	1997	1998
Oy UniCafe Ab	154	155
Oy Gaudeamus Ab	30	33
Total	184	188

#### Investments

Oy UniCafe Ab	FIM 1.1 million
Oy Gaudeamus Ab	FIM 1.6 million
Total	FIM 2.7 million

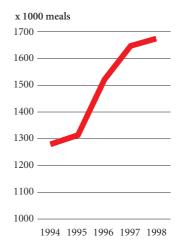
#### Research and development

Oy UniCafe has now methodically examined its customer and personnel satisfaction for the third year running. During the year, the company came up with about 300 UniCafe brand recipes, which are stored on a computer. R&D also zeroes in on special diets and their requirements.

#### Near-term outlook

Oy UniCafe Ab will invest in the expansion and modernization of its operations. This will increase net sales. However, because the pricing policies are geared towards the Student Union's ordinary members, the profit level will not increase. At

the Old Student House, Oy Gaudeamus Ab will concentrate on realizing the objectives of the Group's owner. Oy Academica Hotels Ltd, which was set up to take over the division's summer hotel operations, began to look into alternative methods of expanding operations.



Number of student meals sold, 1994-1998





Aila Santanen, Managing Director of the Book Division

he Book Division primarily serves the needs of the students and staff of the University of Helsinki and other members of the Finnish scientific and educational community. It does so by publishing, whole-saling, delivering and retailing Finnish and foreign non-fiction and scientific literature, and through the sale of accessories and the mediation of teaching handouts to supplement its bookstore operations in a manner befitting a stationery store marketing channel.

The basis of the Book Division's operations is to generate a sufficient profit for the owner. Publishing operations are also geared towards increasing the prestige of the academic and scientific community and improving the owner's and Group's corporate image.

#### Operations and result

The Book Division's net sales in 1998 were FIM 26.0 million (FIM 29.2 million in 1997), or 11% less than in the previous year. The loss was FIM 0.6 million after FIM 0.8 million in planned

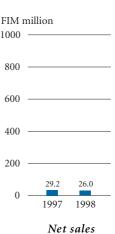
Key indicators for the Book Division			
T . 1 . 1	1997	1998	
Invested capital,			
FIM million	6.7	6.1	
Return on investment, %  Gross investments,	- 4.4	- 0.4	
FIM million	0.2	0.2	

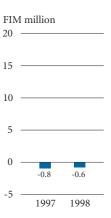
depreciation and FIM 0.4 million in net interest, and before accounting adjustments. Depreciation includes FIM 0.2 million in amortization on goodwill.

University Press Finland Ltd publishes literature on the humanities, social sciences, the environment and current affairs, under the name of Gaudeamus, and literature on technology under the Otatieto imprint. In 1998, Gaudeamus Kirja published 32 new titles and 18 reprints. Otatieto published 6 new titles and 49 reprints during the year. In addition, the company prints teaching handouts for the students of the University of Technology and other Finnish technical educational institutions. The company's net sales in 1998 were FIM 6.2 million, and it posted a loss before taxes and extraordinary items of FIM 0.2 million.

University Bookstore Finland Ltd is engaged in the bookstore and retail stationery business. The University Bookstore chain comprises the bookstores in the city centre, Porthania, Viikki and at the University of Technology.

In bookstore operations, the company has striven to rationalize the Group's and the University of Helsinki's overlapping bookstore, import and publishing functions since 1994. In the autumn 1995, the University became a minority shareholder (20%) in University Bookstore Finland Ltd and closed the bookstore run by the Helsinki University Press. In the case of imports, the joint University Bookstore has not developed to a sufficient extent. The import and wholesale unit was terminated in the





Profit before taxes and extraordinary items

400			_
300			
200			
150			
100			
50	 26	23	_
0	 1997	1998	_

Average personnel

autumn 1998. The store at the University of Art and Design, which specialized in artists' supplies and required separate logistics functions, was closed at the same time.

The company's net sales in 1998 were FIM 20.6 million, and it reported a loss before taxes and extraordinary items of FIM 0.5 million. The loss was the result of the terminated units and

their non-recurring winding up costs. The move of the main store also burdened the financial result.

#### Near-term outlook

As part of its ordinary bookstore operations, the company will continue to import and deal in course books and reference works that are in sufficiently high demand. The company will focus on acting as the "inhouse bookstore" for the students and departments of the University of Helsinki and the University of Technology, and as such the sale of stationery and computer supplies plays a major role. In 1999, the objective is to attain a financial result that is slightly in the black. Net sales will decrease due to adaptation measures.



# Environmental operations 1998



Ritva Kuuluvainen, Manager of Group Financing and Coordinator of Environmental Affairs

he objective of the HYY Group's environmental operations is to reduce its indirect environmental load, which is typical of a company in the service sector; that is, the consumption of energy and water, waste management, and the products and packaging materials used during the provision of services, plus their transport.

In accordance with the general principles of the HYY Group's business operations, the Group employs environmentally sound business practices and takes its environmental load into consideration. The Group's environmental administration system, comprising an environmental programme, ecological accounting and an environmental management system, is used to monitor the realization of objectives and continuous development.

During the report year, a study was carried out in which the business divisions' major cooperative and contractual partners, numbering one hundred in all, were requested to submit an environmen-

tal report in writing. This was the first time this has been done, and following the study the respondent companies' environmental projects have heeded the HYY Group's needs and have increased the amount of environmental information on products and services.

The Group's personnel were surveyed on their need for environmental training. As a direct consequence of the survey's results, the personnel's environmental awareness has been stepped up, especially as regards environmental markings. Training sessions were organized at the individual business locations, and instructions concerning the dissemination of information on environmental issues were prepared for the managerial echelon.

The HYY Group took part in Motiva's Energy Conservation Week for the second time. This week was spent in various pursuits: for example, employees carried out the ecological tasks described in the "energy passport" and received "info flash" training on energy efficiency. The

HYY Group received a diploma from the Ministry of Trade and Industry for having taken part in the Energy Conservation Week. HYY's properties have not, to date, been connected to eco-electricity. However, the owner has taken a decision whereby the changeover to the use of environmentally-labelled electricity at the Student Union's properties will be looked into. The HYY Group donated FIM 13,000 to Lumituuli Oy for the promotion of a wind energy project.

HYY Group must comply statutorily with the general waste management regulations based on the Waste Act. Tenants of the Student Union's properties have the option of sorting their trash into ten different types. The collection of biowaste was extended to cover all tenants; previously, biowaste was collected only from restaurant tenants.

Separate ecological accounts have been drawn up concerning the HYY Group's environmental operations.



### Financial statements, 31 Dec. 1998

Annual Report of the Board of Directors for 1998

## BUSINESS ENVIRONMENT AND TRENDS

The travel industry and air travel in particular continued to grow briskly in the European countries and market segment in which KILROY travels does business, with the exception of Germany. KILROY travels increased its market share and consolidated its market leadership in the Nordic countries.

The demand for business premises in central Helsinki and elsewhere picked up even further. It has been easy to market the vacated business premises that have become available, even at a comparatively high rent per square metre. However, offices in the prime locations of Helsinki are still inexpensive compared to those in most large European cities. The average rent of commercial premises in the heart of Helsinki rose by almost 10% during the year. The trend in the business premises rented by the HYY Group and the renewal of agreements has corresponded with the prevailing trends in this field.

In the case of business related primarily to university and educational communities, demand has been stable. The Book Division's business is an exception to this, as the public administration's cost-cutting measures have affected the demand pattern.

#### **NET SALES**

The Group's net sales amounted to FIM 982.2 million in 1998 (FIM 911.0 million in 1997), up 8% on the previous year.

The net sales of the Group's parent company and domestic companies accounted for 29% of the aggregate net sales. The remainder, 71%, came from the net sales of the Travel subgroup's foreign companies.

#### Net sales by division:

FIM million	1998	1997	Change,
Real Estate			
Division	58.2	55.3	5
Travel Group	828.2	759.4	9
Catering Division	68.6	66.2	4
Book Division	26.0	29.1	-11
Parent company:			
HYY Group Ltd *)	1.2	1.1	8
Total	982.2	911.0	8

<sup>\*)</sup> internal sales have been eliminated

#### **DIVISIONS**

#### Real Estate Division

The Real Estate Division's net sales in 1998 were FIM 58.4 million (1997: FIM 55.6 million), representing growth of about 5% on the previous year. The net profit amounted to FIM 20.6 million, after FIM 6.2 million in planned depreciation, FIM 0.8 million in dividends from subsidiaries and FIM 6.0 in net interest expenses. Earnings from the actual rental of business premises totalled FIM 21.5 million

(1997: FIM 18.0 million). The non-recurring expense of insuring pensions for which the Student Union is responsible is recorded in extraordinary items. Indirect taxes and real estate taxes amounted to FIM 3.9 million. The net profit exceeded the target.

The annual revaluation of the Group's primary real-estate holdings and the total return on real estate (net income return + revaluation income return), calculated at the market values, are presented in detail in the notes to the financial statements.

#### Travel subgroup

Denominated in Finnish markkaa, net sales amounted to FIM 827.9 million (FIM 759.0 million in 1997), up 9% on the previous year.

Calculated according to the business principle of prudence, the Travel Group's pre-tax profits were FIM 10.3 million (1997: FIM 9.4 million) after income and expense entries, planned depreciation amounting to FIM 10.5 million, and net

The Real Estate Division's net sales and profit\*) by division:

FIM million	1998	3	1997	7
	Net sales	Profit	Net sales	Profit
The HYY's real estate				
Corporate real estate	44.5	22.3	41.4	19.5
Service real estate	13.1	0.1	13.4	-0.7
Other income from operations		0.1		3.9
Dividend income		0.8		2.0
Interest expenses of investment				
activities		-0.8		-0.8
Kaivopiha Oy	4.2	-0.8	3.9	-0.3
Total	58.4	20.6	55.6	23.5
*) before extraordinary items and taxes			1998	1997
Return on investment, %			19.6	20.0
Return on equity (initial yield), if the	e revaluation	of land is		
dded to shareholders' equity, %			8.2	8.1

financing income of FIM 2.9 million. Depreciation includes FIM 2.5 million in goodwill depreciation in accordance with Finnish accounting conventions. FIM 4.2 million was booked in taxes. Profit after taxes and before minority interest was FIM 7.1 million (FIM 4.1 million in 1997). Minority interest totalled FIM + 0.7 million (FIM + 0.6 million in 1997).

Profits in 1998 were in line with the target. A total of FIM 2.0 million in expenditures on the development of a new strategy, organization and information technology were recorded as non-recurring annual costs.

New business locations were opened in the Nordic countries: in Umeå in Sweden, in Trondheim in Norway (2), and in Esbjerg and Frederiksberg in Denmark. The share of total sales accounted for by telephone sales continued to grow buoyantly. All the companies in the Nordic countries racked up good earnings.

In Germany, the Travel Group continued to prune down its outlets: at the end of the year, there were three business locations in the key university campuses of Berlin and similar outlets in Dresden and Leipzig. Two outlets were closed in Berlin during the year, and one in Leipzig. The financial result of the German company has remained loss-making, but it is improving. The planned-for measures to revitalize the operational structures were seen to completion during the year. At the end of the year, the company began to focus on strengthening its market position in its present territories, particularly through telephone sales, and to prepare for the establishment of new outlets in virgin areas in Germany.

The financial result of the first – and, for the time being, only – outlet in the Netherlands was still in the red, but the

The Travel Group's net sales by company:

FIM million	1998	1997	Change-%1)
KILROY travels International A/S <sup>2)</sup>	22.7	27.0	-15.9
KILROY travels Denmark A/S	182.9	174.6	4.8
KILROY travels Finland OY AB	126.3	112.7	12.1
KILROY travels Norway A/S	199.3	189.2	5.3
KILROY travels Sweden AB	198.6	154.1	28.9
KILROY travels Spain S.A.	50.0	42.9	16.6
KILROY travels Germany GmbH	38.6	54.5	-29.2
KILROY travels Netherlands B.V.	9.3	3.9	138.5
Net sales	827.9	759.0	9.1

<sup>1)</sup> these percentages may vary when presented in the company's home currency

<sup>2)</sup> parent company's sales to subsidaries have been eliminated

	1770	177/
Return on investment, %	26.2	17.8

loss is shrinking according to plan. This outlet, located in Amsterdam, is a move towards building a market base there.

The marketing company in Spain posted a profit.

The net sales of the Travel subgroup's parent company, after the elimination of sales to subsidiaries, come from sales to the travel agencies acting as its agents outside its own territories, such as in Greece, Austria, Iceland and Australia.

According to the subgroup's Danish financial statements, KILROY travels' net sales were about DKK 1038 million in 1998. Profit before taxes and minority interest was DKK 17.3 million.

In the subgroup's own financial statements, drawn up according to Finnish Accounting and IAS conventions, shareholders' equity was FIM 46.1 million as of 31 December 1998 (FIM 50.5 million in 1997), of which FIM 27.4 million was non-restricted equity. On the basis of the net profit for 1997, a dividend of 30% was paid on share capital, or about 80% of profits after taxes.

#### Catering Division

The Catering Division had net sales of FIM 68.6 million in 1998 (FIM 66.2 million in 1997), up 4% on the previous year. Profit amounted to FIM 0.5 million, after FIM 1.2 in planned depreciation and FIM 0.7 million in net financing income, and before financial statement adjustments. As a whole, the division achieved its profit targets set on principle.

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The UniCafe restaurants performed well against heavy competition in Helsinki. The prices of student lunches have not been raised for seven years, although Uni-Cafe's main competitors have regularly raised their prices to the extent allowed by the maximum prices of full meals as set by the KELA Centre for Student Financial Aid. As calculated from the maximum price allowed, members of the Student Union benefited to the tune of approximately FIM 2.5 million in 1998. Customer satisfaction surveys are conducted on a regular basis, and they indicate that customers are still very satisfied with the price/quality ratio.

In Oy Gaudeamus Ab's operations, the earnings of Restaurant Vanha weakened,

The Catering Division's net sales and profit\*) by company:

FIM million	1998		1997	7
	Net sales	Profit	Net sales	Profit
Oy UniCafe Ab	52.6	1.4	50.6	2.4
Oy Gaudeamus Ab	16.2	-0.9	15.9	-0.2
Total	68.6	0.5	66.2	2.1
*) before extraordinary items and taxes			1998	1997
Return on investment, %			3.5	17.3

and FIM 0.4 million in net interest, and before accounting adjustments. Depreciation includes FIM 0.2 million in depreciation on goodwill.

and fell short of the profit target set for it. The business concepts and premises of the restaurants were modernized in February to April 1998. The time required to complete the construction work and fully implement the new business concepts had not been sufficiently accounted for when the targets were being set. Likewise, HYY's general aid for the activities of the Old Student House has been systematically reduced year by year, with the aim of terminating the aid after 1999.

Hostel Academica posted good profits, as in the previous year.

#### **Book Division**

The Book Division's net sales in 1998 were FIM 25.9 million (FIM 29.2 million in 1997), or 11% less than in the previous year. The loss was FIM 0.6 million, after FIM 0.8 million in planned depreciation

University Bookstore Finland Ltd's earnings were burdened by the fact that its main store had to move from its premises when property renovation works got underway at the building; after being opened, the premises the store moved into were hidden behind a tunnel construction site in the downtown area. The company had to note that it did not achieve sufficient sales growth, especially in the University of Helsinki segment, in spite of the major outlays it has made in recent years on its service IT systems as well as organizational and competence capabilities. A new adaptation strategy was decided on in the autumn 1998, as a result of which the separate import and

The Book Division's net sales and profit\*) by company:

FIM million	199	8	1997	7	
	Net sales	Profit	Net sales	Profit	
University Bookstore Finland Ltd	20.6	-0.5	22.1	-0.5	
Otatieto Oy			5.3	0.0	
University Press Finland Ltd	6.2	-0.2	4.7	0.0	
Elimination of intra-company					
sales / Group depreciation	-0.8		-2.9	-0.3	
Total	26.0	-0.6	29.2	-0.8	
*)before extraordinary items and taxes					
			1998	1997	
Return on investment, %			-0.4	-4.4	

wholesale unit was terminated at year's end. In the spring, the store at the University of Art and Design was closed; this store operated independently of the company's logistic flows. The costs of the terminated units, including the winding up costs, had a loss-making impact of FIM 1.1 million on the financial result for 1998.

University Press Finland Ltd posted a slight loss, but its financial result, when viewed from a long-term perspective, remained within normal annual fluctuations.

### The parent company HYY Group Ltd and its corporate group (exclusive of the parent corporation of the HYY Group, the Real Estate Funds of HYY)

HYY Group Ltd's net sales, which primarily comprise the Group's internal services, were FIM 9.6 million in 1998 (FIM 9.4 million in 1997). Other operating income, FIM 26.8 million, comprised capital gains on the sale of a minority interest in a subsidiary. The shares were sold in accordance with the LIFO principle. The capital gains are larger if calculated at the average price of the entire lot of shares. The parent company posted a profit of FIM 19.9 million (FIM 1.0 million in 1997) after net financing income of FIM 0.2 million, FIM 0.2 million in Group contributions that were granted and received and were recorded in extraordinary items, and direct taxes amounting to FIM 2.0 million. The company's shareholders' equity as of 31 December 1998 was FIM 41.4 million (FIM 22.2 million in 1997), of which FIM 25.2 million were distributable funds included in non-restricted equity (FIM 6.0 million in 1997). On the basis of the net profit for 1997, a dividend of 5% was paid on share capital amounting to FIM 15.0 million.

	1998	1997
HYY Group Ltd's consolidated return on investment, %	10.9	11.4
HYY Group Ltd's consolidated return on investment including		
capital gains from the sale of investment-driven fixed assets, $\%$	35.9	11.4

HYY Group Ltd's consolidated net sales amounted to FIM 930.4 million in 1998 (FIM 862.3 million in 1997), up 8% on the previous year. Operating profit came in at FIM 27.8 million (FIM 1.6 million in 1997). The book profit was FIM 18.1 million (FIM 1.4 million in 1997), after FIM 1.4 million in financing income, FIM – 4.9 million in extraordinary items, FIM 6.1 million in direct taxes and a minority interest of FIM - 0.05 million. The consolidated shareholders' equity as of 31 December 1998 was FIM 45.3 million (FIM 26.9 million in 1997), of which FIM 30.0 million were distributable funds included in non-restricted equity.

#### CONSOLIDATED RESULT

The Group improved its financial result. Profit before extraordinary items and taxes came in at FIM 49.8 million, which is FIM 21.7 million higher than in the previous year. This is the HYY Group's best profit figure of all time.

Income from revaluations is the second major income component for the Group, due to the nature of its main fields of business – real estate and travel – and the investment objectives of the Group's owner. Recorded as capitalized revaluations in other operating income are FIM 28.7 million in capital gains from the sale of fixed assets (FIM 3.9 million in 1997). A non-recurring cost of FIM 2.9 million on the development of the main business divisions has been recorded in other operating costs.

Operating profit was FIM 53.7 mil-

lion (FIM 29.9 million in 1997).

A non-recurring payment of FIM 5.8 million, which was used to insure all the outstanding additional pensions of those employees of the Real Estate Funds of HYY who have already retired, has been recorded under extraordinary items. The depreciation, FIM 4.9 million, of the real estate of a Danish company that has terminated its operations has also been booked as an extraordinary item.

The book value of the return on investment (excluding non-recurring income/expenses) was 19.1% (18.9% in 1997).

The audited figure for the unrealized capital return or change in value of the Student Union's real estate for the financial year, calculated by the Finnish Institute for Real Estate Economics, was approximately FIM 62 million, and is included in the notes to the financial statements rather than the income statement. The market value of the Student Union's real estate (the present-day value of net rental income receivable in the future) was about FIM 760 million at the beginning of the year and about FIM 822 million at year's end. The calculation of market values is based on a 6.78% total return requirement and a 95% occupancy rate. The income return of the real estate (net rental yield as a percentage of the market value at the beginning of the financial year) was 5.3%. The capital return ratio (change in the market value since the beginning of the year, expressed as a percentage) was 8.3%. The total income return of the real estate was thus 13.6% in 1998.

#### **INVESTMENTS**

#### Gross investments by division:

Real Estate Division	FIM 22.5 million
Travel Group	FIM 9.3 million
Others	FIM 5.0 million
Total	FIM 36.8 million

Investments in real estate were allocated to the modernization of the existing capacity and the improvement of commercial competitiveness. Investments by the Travel Group were primarily allocated to its network of branches and information technology systems, along with the acquisition of software and IT equipment.

The Group's net investments totalled FIM -19.9 million after sales of fixed assets amounting FIM 56.8 million.

#### **FINANCING**

Liquid assets at year's end totalled FIM 170.7 million (FIM 148.2 million in the previous year). The Group's liquidity has been good. The net amount of the principal of interest-bearing loans at year-end was FIM 107.2 million (FIM 126.9 million in 1997). Net financing expenses amounted to FIM 3.9 million (FIM 1.8 million in 1997). Previously capitalized exchange rate differences on foreign currency loans which have not yet fallen due were recorded as a non-recurring item in net financing expenses.

The equity ratio at book values was 29.2% (18.5% in 1997). The audited potential revaluation of the Group's land areas, as given in the notes to the financial statements and figuring in solvency, leads to 58.6% (51.8% in 1997) equity ratio.

The cash flow generated by the Group's ordinary business activities was a surplus of FIM 29.5 million. The cash flow from cash-based net investments was FIM 21.0 million in the black.

The average weighted effective interest rate on the principal of the Group's loans was 5.6% (5.7% in 1997).

#### **PERSONNEL**

The HYY Group employed an average of 606 people during the report year, an increase of 27 employees on the previous year. The growth of personnel was primarily due to the increase in the number of branches of the KILROY companies in the Nordic countries. Of the personnel, 300 were employed in Finland and 306 in other countries. The parent organization employed an average of 5 people.

Trends in personnel, by division:

	1998	1997
Real Estate Division	14	14
Travel Group	362	338
Catering Division	188	184
Book Division	23	26
Parent company		
HYY Group Ltd	19	17
Group, total	606	579

# ECOLOGICAL STANDARDS FOR OPERATIONS

The HYY Group's ecological activities continued in the form of the implementation of the Group's ecological programme in all the business divisions. A new key feature of the programme was that a written environmental report was requested from the major partners of the Group's different units. Of the 54 companies that replied, about 40% have already completed their own environmental programme, while many are still working on theirs.

The HYY Group took part in Motiva's Energy Conservation Week for the second time. This week was spent in various pursuits: for example, employees carried out the ecological tasks described in the "energy passport" and received info flash-type training on energy efficiency. The HYY Group received a diploma from the Ministry of Trade and Industry for having taken part in the Energy Conservation Week.

The HYY Group donated FIM 13,000 to Lumituuli Oy for the promotion of a wind energy project.

Towards the end of the year, the divisions began the task of appointing persons to take on the responsibility for ecological activities. The amount of environmental training that is provided to employees remains slight, although the training needs survey that was carried out in the spring indicates that there is evidently a need for this type of information. At two events, employees were rewarded for their environmental accomplishments.

#### **YEAR 2000**

A Year 2000 programme was started up within the HYY Group in 1998. The monitoring of problem areas, which was partially carried out by external experts, has now been completed. Non-compliant software is currently being updated or replaced. Most of the HYY Group's business divisions use off-the-shelf applications in their data management, and in most cases it is sufficient to acquire new versions of these programs. In addition to the information technology itself, efforts have been made to ascertain the Y2K risks of other machines and equipment used in operations.

#### **EURO**

In 1998, the HYY Group began preparations for the implementation of the euro. The Group's aim is to make a controlled changeover to the new currency. No decision has been taken as yet concerning the date when the euro will be adopted as the accounting currency.

#### PRESIDENT AND AUDITOR

Tapio Kiiskinen, M.Sc. (Econ.), was the President and CEO of the Group for the duration of the entire financial year.

KPMG Wideri Oy Ab, Authorized Public Accountants, were selected by the Representative Council of the Student Union to act as the auditor of the parent corporation, and they were likewise selected by the Annual General Meeting to act as the auditors of HYY Group Ltd and its corporate group in 1998.

#### OWNERSHIP OF THE GROUP

The Student Union of the University of Helsinki is a public sector entity having the right to autonomy. Its status is based on the Universities Act (645/1997) and the Student Union Decree; the latter was passed on 6 February 1998 on the basis of the Universities Act and entered into force on 1 August 1998. As per the rules ratified by the Student Union on the basis of the decree, the real estate funds that are owned by the Student Union, and which are subject to the Accounting Act, function as the parent corporation of a separate corporate body in the manner defined in the Accounting Act, that is, the real estate funds are the parent corporation of the HYY Group. The Real Estate Funds of HYY owns 100% of HYY Group Ltd's shares. HYY Group Ltd is the parent company of its corporate group. The HYY Group Ltd has a 100% or majority holding in all its subsidiaries.

#### Funds of the Student Union

The current funds required in the performance of the Student Union's purpose, as specified in the decree, are funds which are tied to the budget of the public sector entity, and as such are not subject to bookkeeping requirements on the basis of the Accounting Act. The regulations concerning the Student Union (the decree, the rules of the Student Union, financial rules) lay down rules concerning the Funds of the Student Union and its budget, accounting, financial statements and auditing. The Funds of the Student Union and the HYY Group are not consolidated. The Group's distribution of profits is performed as a transfer of funds from the parent corporation's non-restricted equity to the contingency fund of the Funds of the Student Union.

The operating costs of the Funds of the Student Union amounted to about FIM 15.4 million in 1998. Of this amount, FIM 0.8 million was covered with selfacquired funding, grants and income from collections, and FIM 5.3 million was covered with membership fees collected by the Student Union. This fee – FIM 180/member/semester – has remained unchanged since 1991. The FIM 9.3 million deficit of the Funds of the Student Union was covered with funds from the HYY Group's contingency fund, which had been enlarged by dividends.

On 31 December 1998, the Funds of the Student Union had a balance sheet total of FIM 11.3 million. Of this amount, FIM 0.7 million was accounted for by the capital in the member loan fund which was covered by the Funds of the Student Union, and FIM 6.7 million by shareholders' equity.

# CHANGES IN THE GROUP STRUCTURE

No major changes took place in the Group's operational structure. HYY Group Ltd sold a 35% minority holding in KILROY travels International A/S, the Danish parent company of the Travel subgroup, to Axcel IndustriInvestor a.s. After the sale, HYY Group Ltd's holding is 55.5%.

#### OUTLOOK FOR THE 1999 FINANCIAL YEAR

A new and challenging development programme has been approved for the KIL-ROY travels subgroup. This programme focuses on organic growth – new outlets, more efficient telephone service and setting up an online sales feature – but also allows for corporate acquisitions that are in line with the company's strategy. In this context, the subgroup's net sales may well grow faster in 1999 than in previous years, when annual growth of 10–15% was attained. In spite of vigorously stepped up investments and possible new goodwill depreciation, the subgroup's profits are not expected to weaken from their level in 1998.

As the Real Estate Division already has a high occupancy rate in its office premises, the net sales from rental operations are not expected to essentially grow with the present real estate capacity. It is likely that real estate capacity will be increased, but this will not take place in 1999. In addition, due to the structure of the long-term rental agreement portfolio, there will be no major level adjustments of agreements that are ending or being renewed. The increased level of modernization and development investments in recent years mean that prof-

its will not improve significantly, but will remain at the good level that has previously been achieved.

In the Catering Division, Oy UniCafe Ab will invest in the expansion and modernization of its operations. This will increase net sales. However, because the pricing policies are geared towards the Student Union's ordinary members, the profit level will not increase. At the Old Student House, Oy Gaudeamus Ab will concentrate on realizing the objectives of the Group's owner without having the opportunity to generate distributable profits. At the beginning of 1999, Oy Academica Hotels Ltd, which was set up to take over the summer hotel operations of Oy Gaudemus Ab, began to look into alternative methods of expanding operations.

The primary goal of the adaptation strategy deployed by the Book Division's companies is to achieve an acceptable profit level.

The budgeted net sales for the entire Group in 1999 are FIM 1.1 billion, excluding corporate acquisitions. As no investment-driven capitalization of revaluation has been planned for 1999, the Group's profit will not rise to the same level as in 1998. The budgeted profit before extraordinary items and taxes is FIM 35 million.

#### **DIVIDENDS**

According to the consolidated balance sheet, the distributable funds in non-restricted equity amount to FIM 44,455,114. According to the separate balance sheet of the Real Estate Funds of HYY, the distributable funds in non-restricted equity amount to FIM 14,930,930. The Board of Directors proposes that the Funds of the Student Union be paid a dividend of FIM 13,000,000, with the remainder being kept in the profit and loss account.

### Income Statement, IAS

#### IAS = International Accounting Standards

1998     1997       985     915 390 711       705     -885 039 512       280     30 351 199       611     -1 252 346       891     29 098 853       611     -10 011 601       222     144 492       058     19 231 744       402     208 523       657     19 440 266	
705 -885 039 512 280 30 351 199 611 -1 252 346 891 29 098 853 611 -10 011 601 222 144 492 058 19 231 744 402 208 523	
280 30 351 199 611 -1 252 346 891 29 098 853 611 -10 011 601 222 144 492 058 19 231 744 402 208 523	
611 -1 252 346 891 29 098 853 611 -10 011 601 222 144 492 058 19 231 744 402 208 523	
611 -1 252 346 891 29 098 853 611 -10 011 601 222 144 492 058 19 231 744 402 208 523	
891 29 098 853 611 -10 011 601 222 144 492 058 19 231 744 402 208 523	
-10 011 601 222 144 492 058 19 231 744 402 208 523	
222 144 492 058 19 231 744 402 208 523	
058 19 231 744 402 208 523	
402 208 523	
657 19 440 266	
<b>1998</b> 1997	
691 147 787 631	
879 21 707 077	
131 4 407 426	
700 173 902 134	
263 8 071 429	
648 31 787 850	
386 124 370 330	
685 23 808 659	
982 188 038 268	
982 188 038 268	
982 188 038 268 046 92 170 936	
982 188 038 268	
982     188 038 268       046     92 170 936       920     13 174 488	
982     188 038 268       046     92 170 936       920     13 174 488       994     91 550 596       960     196 896 020       022     -8 857 752	
982     188 038 268       046     92 170 936       920     13 174 488       994     91 550 596       960     196 896 020	
982       188 038 268         046       92 170 936         920       13 174 488         994       91 550 596         960       196 896 020         022       -8 857 752         722       165 044 382	
982     188 038 268       046     92 170 936       920     13 174 488       994     91 550 596       960     196 896 020       022     -8 857 752       722     165 044 382       864     40 956 709	
982       188 038 268         046       92 170 936         920       13 174 488         994       91 550 596         960       196 896 020         022       -8 857 752         722       165 044 382	

### Cash Flow Statement, FAS and IAS

FAS = Finnish Accounting Standards (FIM 1 000)

	1998	1997	
Ordinary operations			
Cash inflow			
From sales	984 240	908 261	
Cash payments			
Purchases	-739 587	-673 920	
Wages and salaries	-108 212	-104 557	
Other expenses	-84 668	-63 645	
Extraordinary expenses	-6 688	-426	
Interest	-4 016	-2 312	
Taxes	-11 564	-13 165	
	-954 735	-858 024	
Net cash flow from ordinary operations	29 505	50 237	
Investments			
Investment loans, decrease	116	39	
Sales income of associated companies	0	1 573	
Investments in associated companies	-850	0	
Investments in subsidaries	42 376	-37	
Income from sale of fixed assets	12 034	3 980	
Investments in fixed assets	-32 660	-15 091	
Net cash flow from investments	21 016	-9 536	
Financing			
Current liabilities, decrease	0	0	
Non-current liabilities, decrease	-18 891	-11 084	
Quasi-equity financing, increase	40	395	
Loans receivable and deposits, change	4 643	-8 115	
Income from sale of share investments	0	110	
Securities included in fixed assets, change	-4 130	-10 243	
Dividends received	141	20	
Dividends from associated companies	0	32	
•			
Dividends paid to minority shareholders Distribution of profit	-649	-228 0	
Net cash flow from financing	-13 000 -31 846	-29 113	
-	-31 840	-29 113	
Net change in cash assets	18 675	11 589	
Cash assets, 1 Jan.	124 370	111 003	
Effect of exchange rate fluctuations	-334	1 778	
Effect of changes in the Group structure	-57	0	
Cash assets, 31 Dec.	142 654	124 370	

## Income Statement, FAS

	1 1 21 12 1000	1 1 21 12 1007	
	1.131.12.1998	1.131.12.1997	
Net sales	982 216 100	911 044 505	
Other operating income	29 162 885	4 420 799	
Materials and services			
Raw materials and consumables			
Purchases during the financial year	-735 416 807	-683 991 599	
Increase/decrease in inventories	-792 549	14 242	
External services	-8 200 917	-7 283 586	
Personnel costs	-106 826 717	-101 778 713	
Depreciation and value adjustments	-19 249 522	-18 684 063	
Other operating expenses	-87 201 218	-73 884 337	
Total	-957 687 731	-885 608 055	
Operating profit	53 691 254	29 857 248	
Financial income and expenses			
Income from shares in			
Group companies	0	32 319	
Income from investments			
in fixed assets	151 361	27 833	
Other interest and financial income	7 085 088	5 824 454	
Interest expenses and other			
financial expenses	-11 129 985	-7 678 477	
Total	-3 893 537	-1 793 871	
Profit before extraordinary items	49 797 718	28 063 377	
Extraordinary items			
Extraordinary income	0	1 139 323	
Extraordinary expenses	-10 683 961	-930 800	
Total	-10 683 961	208 523	
D C. L C	20 112 757	20 271 000	
Profit before appropriations and taxes	39 113 757	28 271 900	
Income taxes	-10 013 611	-10 073 753	
Minority interest	-47 222	144 492	
Net profit for the year	29 052 925	18 342 639	
wet profit for the year	27 032 723	10 312 039	

## Balance Sheet, FAS

## Assets

751 351 6 329 446 7 839 312 14 920 108 8 733 495 111 246 275 6 148 424 20 950 331 51 560	
6 329 446 7 839 312 14 920 108 8 733 495 111 246 275 6 148 424 20 950 331	
6 329 446 7 839 312 14 920 108 8 733 495 111 246 275 6 148 424 20 950 331	
6 329 446 7 839 312 14 920 108 8 733 495 111 246 275 6 148 424 20 950 331	
7 839 312 14 920 108 8 733 495 111 246 275 6 148 424 20 950 331	
14 920 108 8 733 495 111 246 275 6 148 424 20 950 331	
111 246 275 6 148 424 20 950 331	
111 246 275 6 148 424 20 950 331	
111 246 275 6 148 424 20 950 331	
6 148 424 20 950 331	
20 950 331	
20 950 331	
657 547	
147 787 631	
117 707 031	
332 380	
4 407 426	
6 454 589	
11 194 395	
173 902 134	
7 955 468	
115 961	
8 071 429	
0 0/1 12/	
20 689 244	
206 410	
94 174	
653 689	
0	
11 535 185	
33 178 702	
3 000 000	
20 808 659	
23 808 659	
124 370 330	
124 370 330 189 429 119	

## Balance Sheet, FAS

## Liabilities

31.12.1998	31.12.1997
17 250 000	17 250 000
	11 941 857
	18 342 639
2, 002,720	10 0 12 00)
64 719 864	47 534 496
17 085 223	6 189 233
50 401 680	54 464 964
20 803 817	23 323 583
160 000	0
9 190 000	4 760 000
16 576 544	30 049 892
10 692 594	8 885 186
107 824 635	121 483 625
4 528 192	11 096 369
1 963 728	2 078 119
97 344 169	73 264 996
59 784 935	73 036 227
5 364	0
87 502	888 002
10 504 825	8 662 476
13 991 245	19 097 711
188 209 960	188 123 898
296 034 595	309 607 524
377 839 682	363 331 253
	17 085 223  50 401 680 20 803 817 160 000 9 190 000 16 576 544 10 692 594  107 824 635  4 528 192 1 963 728 97 344 169 59 784 935 5 364 87 502 10 504 825  13 991 245  188 209 960

## Comparison of Finnish (FAS) and IAS Financial Statement

	1998	1997	_
Net profit for year in Finnish			
financial statement	29 052 925	17 420 583	
Untaxed reserves	0	984 207	
Previously booked pension expenses	5 533 585	493 951	
Unrealized gains/losses on exchange rates, proportion for accounting period	4 152 148	541 525	
Net profit for year according to IAS financialstatement	38 738 657	19 440 266	
Shareholders' equity in Finnish			
financial statements	64 719 864	45 880 871	
Unrealized losses/gains on exchange rates	0	-1 390 852	
Pension liability	0	-5 533 585	
Untaxed reserves	0	2 000 275	
Shareholders' equity in			
IAS financial statements	64 719 864	40 956 709	

The parent corporation of the HYY Group is the Real Estate Funds of the Student Union of the University of Helsinki, which is domiciled in Helsinki. The subgroup's parent company is HYY Group Ltd, which is domiciled in Helsinki. Copies of the consolidated financial statements of the aforementioned groups can be had from the head office of the HYY Group, Mannerheimintie 5 C, 00100 Helsinki.

#### Accounting principles

The HYY Group's financial statements have been prepared in accordance with the new Finnish accounting regulations which became effective on 31 December 1997. In addition, financial statements complying with the regulations of the International Accounting Standards Committee (IASC) are being prepared. Information concerning previous financial years has been arranged so as to correspond to the new accounting principles.

## Scope

The consolidated financial statements include all Finnish and foreign subsidiaries in which the parent company owns more that 50% either directly or indirectly. The income statement and balance sheet items of joint ventures (ownership 50%/50%), and the notes to them, have been consolidated in accordance with the degree of holding.

## Associated companies

Companies in which the Group has a direct or indirect holding of 20-50% are

classified as associated companies. Associated real estate companies are not, however, included in the consolidated financial statements, as they have no effect on the Group's financial result or shareholders' equity. At the end of the financial year, the Group had no associated companies with the exception of two associated real estate companies which fall outside the consolidated financial statements.

A cooperative housing share company which previously belonged to the Group has not been included in the consolidated financial statements either, as the majority stake has moved out of the Group before the signing of the financial statements. The fact that this company has not been consolidated does not have a material effect on the Group's figures.

## Accounting policies

The consolidated financial statements are presented in Finnish markkaa and the figures are based on the original acquisition cost. Book values based on the acquisition cost have been reduced to match the market value when necessary. The Group's internal business transactions, distribution of profit, receivables and liabilities have been eliminated in their entirety. There were no internal margins that had to be eliminated.

Intra-Group share ownership has been eliminated using the acquisitioncost method. The difference between the acquisition cost and shareholders' equity has been presented as Group goodwill, which will be depreciated over the five years in which it has a financial effect. In the income statement, minority interest has been stated separately as a share of the profit for the financial year, and in the balance sheet it is included in shareholders' equity.

## Items denominated in foreign currency

The income statements of foreign subsidiaries have been converted to Finnish markkaa at the average rate for the financial year, and the balance sheets at the rate on the closing date. Translation differences arising from conversion and the elimination of the shareholders' equity of foreign subsidiaries have been recorded in non-restricted equity. Receivables and liabilities denominated in foreign currency have been valued at the rate on the closing date.

#### Net sales

Net sales comprise capital gains from the sale of products and services, rental income from real estate operations and charges for consumption less indirect taxes, discounts and exchange rate differences.

## Pensions and pension funding

The pension security of the employees of the Group's Finnish companies, including additional benefits, has been handled through external insurance companies. The pension arrangements of foreign subsidiaries have been handled in accordance with local practices.

In 1998, the parent company insured the entire pension liability related to the voluntary pension arrangements of persons who have already retired.

#### Extraordinary items

Presented as extraordinary income and expenses are major non-recurring income and expense items that are not part of ordinary business operations or are related to the capitalization of a business that is being wound down. Recurring operating income and expenses are included in items presented before operating profit.

#### Fixed assets and depreciation

Fixed assets are recorded in the balance sheet at the direct acquisition cost minus planned depreciation, which is calculated on a straight-line basis from the economically useful life of fixed assets.

The recommended useful life periods used in planned depreciation are:

	years
Incorporation and	
adjusting expenses	3
Intangible rights	3 - 10
Group goodwill	5
Other capitalized expenditure	3 - 20
Buildings	30 - 40
Machinery and equipment	
of the buildings	5 - 15
Machinery and equipment	3 - 5

Fixed asset acquisitions - including all mobile phones and computers having

an estimated economically useful life under three years - have been recorded directly as annual costs. Land areas have not been depreciated. The securities included in fixed assets have been valued at the acquisition cost or, if their market value has permanently fallen, at the lower market value.

Other capitalized expenditure primarily includes the cost of the renovation of rental premises, where the depreciation period is the probable rental period at most. In the Real Estate Division, the other capitalized expenditure comprises such renovation costs of rented premises as have been agreed, during rent agreement negotiations, to be the responsibility of the landlord and whose effect has been accounted for when determining the rent. In these cases, the depreciation period is generally the duration of the rental period.

Separate information on the market values of fixed assets, their potential revaluation and collateral value is provided in the notes to the balance sheet. Information on capital return, or changes in value, is presented separately in the notes to the income statement.

#### Current assets

Inventories have been valued using a weighted average price. In the case of self-manufactured products, the price includes the indirect wage and raw material costs of production. The upper limit used in the valuation of inventory assets is the probable sale price and the probable acquisition cost.

Securities included in fixed assets are valued at acquisition cost or market value, whichever is lower.

## Appropriations

Appropriations are those depreciation differences causing a change in the imputed deferred tax liability which is presented in the consolidated financial statements under the taxes for the financial year. In the consolidated balance sheet, accumulated appropriations have been divided into a tax liability and non-restricted equity.

#### Advances received

The bulk of the Travel subgroup's net sales is generated by the subgroup's air ticket system - a system which is unusual in the travel business - where customers pay a considerable amount in advance. Presented as advances received is the share of advance airfares paid by customers, who have the right to a refund, for which accounts receivable had not materialized between the subgroup and the airlines by the closing date, or a total of FIM 86.6 million (1997: FIM 63.5 million). The advances received are presented in current liabilities under the liabilities side of the balance sheet.

### Notes to the income statement

	1998	1997	
Net sales by division			
Real Estate Division	58 219 508	55 342 902	
Travel Group	828 176 914	759 365 078	
Catering Division	68 646 254	66 172 232	
Book Division	25 982 411	29 068 050	
Other	1 191 013	1 096 243	
Total	982 216 100	911 044 505	
Net sales by market area			
Finland	280 619 826	264 342 768	
Other Nordic countries	568 906 126	515 733 003	
Other European countries	130 553 934	129 228 917	
Other	2 136 214	1 739 817	
Total	982 216 100	911 044 505	
Other operating income			
Capital gains from sales of investments			
n non-current fixed assets	28 942 885	4 030 346	
Other	220 000	390 453	
Total	29 162 885	4 420 799	
Notes on personnel and			
members of institutions			
Salaries, remunerations and other compensation ') paid to members of the Board of Directors and			
he President and CEO	5 571 259	5 333 277	
Galaries	83 539 516	79 869 970	
Pensions	534 712	697 790	
Pension costs	5 864 239	6 371 708	
Other personnel costs	11 316 991	9 505 968	
Total	106 826 717	101 778 713	

<sup>&</sup>lt;sup>1)</sup> The salaries and remunerations paid to the Boards of Directors and managing directors comprise the salaries and remunerations paid to the members of 17 Boards of Directors and 10 managing directors (1997: 9 managing directors). The remunerations paid to the Board of Directors of the Student Union, which acts as the public sector Board of the Group's parent corporation, are not included in the figures, as they are primarily paid from the funds of the Student Union. Some of the aforementioned remunerations are made payable by the HYY Group.

## Management's pension commitments and loans granted to management or shareholders

The agreed retirement age of managing directors and managers in the HYY Group is 60 years. The agreed retirement age for the President and CEO of the Group is 55 years. The members of the Board of Directors have no pension commitments. No loans have been granted to management or shareholders with the exception of HYY Group Ltd's mediation of loans to its sole shareholder, the Real Estate Funds of the Student Union, through guarantees handed over directly to its providers of credit, in accordance with the definition of the HYY Group's field of operations in its Articles of Association. HYY Group Ltd can also grant a cash loan to the Real Estate Funds of HYY on the basis of point 3 (12:7.2) of the Companies Act irrespective of the restrictions specified in section 12:7.1 of the Companies Act.

## Notes to the income statement

	1998	1997	
Average number of people			
Average number of people employed by the company			
Salaried employees	143	140	
Employees	463	439	
	606	579	
In Finland	300	294	
Abroad	306	285	
	606	579	
Depreciation and value adjustments			
Depreciation from tangible and intangible assets	16 604 325	15 111 190	
Depreciation of Group goodwill	2 645 198	3 572 873	
Financial income and expenses	19 249 522	18 684 063	
rinanciai income and expenses			
Income from long-term investments			
Dividend income			
From Group undertakings	0	32 319	
From others	151 361 151 361	27 834 60 153	
	131 301	00 133	
Income from long-term investments, total	151 361	60 153	
Other interest and financial income	7 085 088	5 824 454	
Interest and other financial income, total	7 236 448	5 884 607	
Interest and other financial expenses			
To Group undertakings	12 210	0	
To others	11 117 774	7 678 477	
	11 129 985	7 678 477	
Interest and other financial expenses, total	11 129 985	7 678 477	
Financial income and expenses, total	-3 893 537	-1 793 871	
Extraordinary items			
Extraordinary income			
Capital gains from the sale of shares in			
an associated company	0	1 139 323	

## Notes to the income statement

	1998	1997	
Extraordinary expenses			
Income adjustment concerning financial years			
,			
previous to 1997 due to a permanent change	•	12 ( 720	
in the practice of recording rents in the accounts	0	426 730	
VAT and other taxes allocated to previous years,			
most of which are being appealed	0	504 070	
Losses from the sale of the terminated real estate			
investment operations of the Danish subgroup	4 930 401	0	
Pension insurance	5 751 560	0	
Total	10 681 961	930 800	
Extraordinary income and expenses, total	- 10 681 961	208 523	
Direct taxes			
Real estate taxes	2 375 256	2 446 142	
Income taxes on ordinary operations			
For the current year	5 749 440	6 076 361	
For the previous year	-34 084	-1 947	
Change in the imputed deferred tax liability	1 922 999	1 553 197	
Total	10 013 611	10 073 753	
iotai	10 013 011	10 0/3 /33	

The revaluation or the capital return of central real estate which is included in the parent company's fixed assets but is not included in the income statement

	Market value	Market value	Capital return	Capital return
	31.12.1998	31.12.1997	(revaluation) 1998	ratio %
City Centre Property	715 968 558	663 311 155	52 657 403	8.2
Leppäsuo Property	105 669 815	96 666 731	9 003 084	9.5
Market value, total	821 638 373	759 977 886		
Capital return, total			61 660 487	
Average capital return ratio, %				8.3

## Total return of the central real estate

	Income	return %	Capita	ıl return %	Tota	l return %
	1998	1997	1998	1997	1998	1997
City Centre Property	5.6	4.6	8.2	8.3	13.7	12.9
Leppäsuo Property	3.4	2.5	9.5	9.3	12.9	11.8
Average (weighted)	5.3	4.4	8.3	8.4	13.6	12.7

The income return is the net rental yield as a percentage of the capital value at the beginning of the financial year. The capital return ratio is the change in the market value as a percentage since the beginning of the year.

Total return = Income return + Capital return

The notes to the balance sheet present detailed information on the properties, and the calculation of their market values and yield in accordance with the formulae of the Finnish Institute for Real Estate Economics.

Fixed assets	1998
Intangible assets	
Intangible rights	
Acquisition cost, 1 Jan.	1 775 202
Increases	787 284
Decreases	0
Acquisition cost, 31 Dec.	2 562 486
Accumulated depreciation, 1 Jan.	-1 052 501
Depreciation for the period	-406 845
Accumulated depreciation, 31 Dec.	-1 459 346
Book value, 31 Dec.	1 103 140
Goodwill	
Acquisition cost, 1 jan.	13 479 112
Increases	9 600
Decreases	0
Acquisition cost, 31 Dec.	13 488 712
Accumulated depreciation, 1 Jan.	-9 740 728
Depreciation for the period	-2 645 198
Accumulated depreciation, 31 Dec.	-12 385 926
Book value, 31 Dec.	1 102 7860
Dook raide, 31 Dec.	1 102 / 800
Other capitalized expenditure	
Acquisition cost, 1 Jan.	16 459 130
Increases	7 050 450
Decreases	-333 734
Exchange rate differences	-474 347
Acquisition cost, 31 Dec.	22 701 499
Accumulated depreciation, 1 Jan.	-8 638 362
Accumulated depreciation	
on deductions and transfers	657 990
Depreciation for the period	-2 296 971
Accumulated depreciation, 31 Dec.	-10 277 343
Book value, 31 Dec.	12 424 156
Tangible assets	
Land	
Acquisition cost, 1 Jan.	7 983 495
Increases	0
Decreases	-3 192 800
Exchange rate differences	13 600
Book value, 31 Dec.	4 804 295
Buildings	
Acquisition cost, 1 Jan.	192 179 225
Increases	6 534 214
Decreases	-26 266 042
Exchange rate differences	159 556
Acquisition cost, 31 Dec.	172 606 953
Accumulated depreciation, 1 Jan.	-84 033 443
Accumulated depreciation, 1 Jan. Accumulated depreciation on	-84 033 443
deductions and transfers	12 427 209
Depreciation for the period	12 427 208 -4 274 407
Accumulated depreciation, 31 Dec.	-75 880 641
Book value, 31 Dec.	96 726 312

## Notes to the balance sheet

	1998
Machinery and equipment of the buildings	
Acquisition cost, 1 Jan.	10 032 605
Increases	3 062 726
Decreases	0
Acquisition cost, 31 Dec.	13 095 331
Accumulated depreciation, 1 Jan.	-3 911 409
Depreciation for the period	-691 935
Accumulated depreciation, 31 Dec.	-4 603 344
Book value, 31 Dec.	8 491 987
Machinery and equipment	
Acquisition cost, 1 Jan.	55 807 677
Increases	9 931 079
Decreases	-2 479 721
Exchange rate differences	-622 765
Acquisition cost, 31 Dec.	62 636 271
Accumulated depreciation, 1 Jan.	-34 966 021
Accumulated depreciation on	01,000 021
deductions and transfers	2 323 707
Depreciation for the period	-8 922 325
Accumulated depreciation, 31 Dec.	-41 564 639
Book value, 31 Dec.	21 071 632
book value, 31 Dec.	21 0/1 032
Other tangible assets	
Acquisition cost, 1 Jan.	51 560
Increases	0
Decreases	0
Book value, 31 Dec.	51 560
Dook raide, of Deer	51 500
Advance payments and acquisitions in progress	
Acquisition cost, 1 Jan.	657 547
Increases	7 841 905
Decreases	-32 547
Book value, 31 Dec.	8 466 905
	2 22 2 2 0

The changeover to planned depreciation has been made gradually, fixed asset group by group, over the years, and was completed on 1 Jan. 1993. In the case of Finnish real estate, planned depreciation was adopted in 1982. The data does not record the acquisition cost of those fixed assets whose acquisition cost has not as yet been completely recorded as an expense in accordance with planned depreciation.

### Notes to the balance sheet

	1998	1997
Market values of fixed assets 1)		
insofar as they significantly deviate from		
the book values		
City Centre Property	715 968 558	663 311 155
Mannerheimintie 5		
Kaivokatu 10		
Aleksanterinkatu 23		
Land area 8 984 m <sup>2</sup>		
Building area 38 141 m <sup>2</sup>		
Commercial and office premises		
Leasable area: 31 560 m <sup>2</sup>		
Parking places: 70		
Leppäsuo Property	105 669 815	96 666 731
Leppäsuonkatu 9		
Hietaniemenkatu 14		
Land area 6 882 m <sup>2</sup>		
Building area 18 570 m <sup>2</sup>		
Residential, library and commercial premises		
Leasable area: 15 620 m <sup>2</sup>		
Parking places: 70		
Market value, total	821 638 373	759 977 886
Equivalent book value, total	106 968 565	101 949 243
Difference between market values		
and book values	714 669 808	658 028 643
and book values	/ 14 007 000	030 020 043

The combined market value of other real estate as well as real estate and premises based on share ownership equals at least their combined book value, which is FIM 11 965 477.

<sup>1</sup>) In accordance with the formula of the Finnish Institute for Real Estate Economics, the market value has been calculated as being the present value of future net rental income returns. The market values as at 31 Dec. 1998 have been calculated on the basis of a 6.78% total return requirement and a 95% occupancy rate. The total return requirement is based on the interest on the government's 10-year bonds, 4.78, with an added risk premium of 2.00%. The previous year's market values have been calculated on the basis of a corresponding 7.95% total return and a 95% occupancy rate.

## Revaluation contingency of fixed assets (land areas)

The plot of the city centre property (the Kaivopiha Commercial Building), which is owned by the parent corporation of the Group and has a land area of 8 954 m² (commercial and office premises) with builded area of 39 141 m², meets the Finnish Accounting Act's requirements for revaluation contingency. The taxable value of the plot was FIM 211 303 680 in 1997, and its balance sheet value as at 31 December 1998 was FIM 4 229 570. Using the cost of the building rights of commercial and office plots in the district as the reference value, the value of the plot exceeds its taxable value. The revaluation contingency indicated in the notes to the financial statements as at 31 December 1998 is FIM 200 000 000.

### Security value of the securable assets

The security value (market value - realization reserve) of the securable assets in the Group's fixed assets was about FIM 700 000 000. At least 30% of the market value of each asset item has been used as a realization reserve. Included in the securable assets are not only the Finnish real estate, housing shares and cooperative housing shares, but also the value of the share lot in KILROY travels International A/S. The calculation also includes a lesser amount of marketable Finnish securities. Liabilities allocated to securable assets, i.e. mortgages and pledges granted, amounted to a total of FIM 107 434 638 on 31 December 1998.

	1998
Investments	
Shares/Group undertakings	
Acquisition cost, 1 Jan.	3 403 603
Increases	0
Decreases	0
Acquisition cost, 31 Dec.	3 403 603
Accumulated depreciation, 31 Dec.	0
Book value, 31 Dec.	3 403 603
Shares/others	
Acquisition cost, 1 Jan.	6 455 966
Increases	46 586
Decreases	-23 359
Acquisition cost, 31 Dec.	6 479 194
Accumulated depreciation, 31 Dec.	0
Book value, 31 Dec.	6 479 194
Receivables/Group undertakings	
Acquisition cost, 1 Jan.	4 407 426
Increases	0
Decreases	-77 295
Book value, 31 Dec.	4 330 131

	1998	1997	
Receivables			
Current receivables			
Receivables from Group undertakings			
Accounts receivable	3 834	0	
Loan receivables	2 041 665	115 943	
Prepaid expenses and accrued income	2 045 500	90 467 206 410	
Receivables from the owner	2 043 300	200 410	
Accounts receivable	125 483	63 828	
Prepaid expenses and accrued income	0	30 346	
	125 483	94 174	
Significant items included in prepaid			
expenses and accrued income			
one one of the mediate			
Capitalized losses on exchange rates	0	1 390 852	
Securities included in financial assets			
Securities included in financial assets			
include not only those shares which are			
presented under the Group's own			
companies, but also short-term share-			
holdings in KILROY travels Int. A/S.			
Shareholders' equity			
Share capital, 31 Dec.	17 250 000	17 250 000	
Retained earnings, 1 Jan.	30 284 496	11 282 669	
Dividend payment to minority shareholders	-652 280	-228 470	
Translation difference	2 760 996	0	
Change in accounting entry principles	-201 665	731 569	
Exchange rate differences	-774 607	156 089	
Distribution of profits	-13 000 000	0	
Retained earnings, 31 Dec.	18 416 939	11 941 857	
Profit for the financial year	29 052 925	18 342 639	
Shareholders' equity, total	64 719 864	47 534 496	
Share of the accumulated depreciation			
difference recorded in shareholders' equity	3 014 750	1 653 624	
- '			
Distributable funds in non-restricted equity	44 455 114	28 630 872	

	1998	1997	
Liabilities			
Non-current liabilities			
Loans falling due in more than five years			
Loans from financial institutions	28 968 912	17 813 104	
Pension loans	13 577 921	15 714 785	
Other loans	3 314 216	3 621 084	
Total	45 861 049	37 148 973	
Debts to Group undertakings			
Other debts	160 000	0	
Debts to the owners			
Other debts	9 190 000	4 760 000	
Current liabilities			
Current natimites			
Debts to Group undertakings			
Accounts payable	5 364	0	
Current debts to the owners			
Accounts payable	82 379	35 968	
Other liabilities	0	851 003	
Accrued liabilities and prepaid income	5 123	1 030	
	87 502	888 002	
Significant items included in accrued			
liabilities and prepaid income			
Difference between advance and final rent	1 091 392	1 079 008	
Imputed deferred tax liability	1 702 231	0	

	1998	1997	
Other notes			
Collateral granted, contingent liabilities and other liabilities			
Liabilities for which real estate mortgages			
have been granted as collateral			
Pension loans	19 384 360	21 165 978	
Mortgages granted	21 790 000	21 490 000	
Loans from financial institutions	34 694 572	19 644 064	
Mortgages granted	34 890 000	27 370 000	
Other debts	18 737 222	3 888 610	
Mortgages granted	25 578 950	9 612 950	
Mortgages granted as collateral, total	82 258 950	58 472 950	
Liabilities on behalf of Group companies			
Guarantees	34 618 485	72 654 205	
Mortgaged promissory notes	51 800 000	80 500 000	
Pension responsibilities which have not been			
recorded as expenses and liabilities	0	5 533 585	
Leasing commitments			
Unpaid leasing agreements			
To be paid during current financial year	75 024	56 348	
To be paid later	105 423	89 271	
Total	180 447	145 619	
Guarantees on behalf of Group companies			
Endorsed guarantees granted			
by HYY Group Ltd			
For a loan to a Group company	720 000	720 000	
Endorsed guarantees granted			
by the parent corporation			
For loans of HYY Group Ltd	9 000 000	22 138 788	
Guarantees on behalf of others			
Endorsed guarantees granted by			
the parent corporation			
For the debt of an associated company	33 750	56 250	
For debts of others	0	50 000	

## Signatures

Signatures of the Board of Directors and the President and CEO of the HYY Group and HYY Group Ltd.

Helsinki, 24 March 1999

Nora Malin

Chair

Petteri Huovinen

Sami Hyryläinen

Miska Kuhalampi

Panu Laturi

Mika Ihamuotila

Harri Tanhuanpää

Tapio Kiiskinen
President and CEO

## Statement by the Supervisory Board of HYY Group Ltd

The Supervisory Board has examined the 1998 financial statements and consolidated financial statements of the HYY Group and HYY Group Ltd as well as the auditors' reports and consolidated auditors' reports, and has not found any such defects in them as would give cause for comments. The Supervisory Board is thus in favour of the adoption of the financial statements, and is in accord with the Board of Directors' proposal on the distribution of profits.

Helsinki, 28 April 1999

On behalf of the Supervisory Board,

Tatu Rauhamäki,

Chair of the Supervisory Board

## Auditors' report

## To the Representative Council of the Student Union of the University of Helsinki

We have audited the accounting records and the financial statements, as well as the administration by the Board of Directors and the President and CEO of the Real Estate Funds of the University of Helsinki (the parent corporation) and the HYY Group, which is formed by the Real Estate Funds, HYY Group Ltd and its corporate group, for the financial year from 1 January to 31 December 1998. The financial statements, which include the report of the Board of Directors, consolidated and parent corporation income statements, balance sheets and notes to the financial statements, have been prepared by the Board of Directors and the President and CEO. Based on our audit we express an opinion on these financial statements and the company's administration.

We have conducted our audit in accordance with Finnish Generally Accepted Auditing Standards. Those standards require that we plan and perform the audit in order to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. The purpose of our audit of the administration has been to examine that the members of the Board of Directors and the President and CEO have complied with the rules of the Student Union and the Finnish Companies Act.

In our opinion, the financial statements have been prepared in accordance with the Finnish Accounting Act and other rules and regulations governing the preparation of financial statements in Finland. The financial statements give a true and fair view, as defined in the Accounting Act, of both the consolidated and parent corporation result of operations, as well as of the financial position. The financial statements, including the consolidated financial statements, can be adopted and the members of the Board of Directors and the President and CEO of the parent corporation can be discharged from liability for the period audited by us. We support the proposal made by the Board of Directors on how to deal with the earnings for the financial year.

Helsinki, 31 March 1999 KPMG WIDERI OY AB

Reino Tikkanen

Authorized Public Accountant

## Report of the Auditors

We have reviewed the accounts of HYY Group. These accounts have been adapted from the Company's consolidated statutory accounts, which have been prepared in accordance with Finnish accounting practice.

In our opinion the accounting policies used in this adaptation are in accordance with International Accounting Standards (IAS).

Helsinki 31 March 1999 KPMG WIDERI OY AB

Reino Tikkanen

Authorized Public Accountant

## Auditors

KPMG Wideri Oy Ab

Book Division
Catering Division
HYY Group Ltd
Real Estate Division

KPMG C. Jespersen

KPMG Wideri Oy Ab

Travel subgroup KILROY travels

International A/S

## Administration and Boards of Directors 24 March 1999

Representative Council of

the Student Union

Chair of the Student Union

Veijo Åberg

Deputy Chair

Kimmo Kivelä

Sami Heistaro

Members

The Student Union has 60 members who are chosen by general election

for a two-year term.

Board of the Student Union

Chair

Panu Laturi

Deputy Chair

Sebastian Gripenberg

Members

Teppo Hujala

Hanna Järvinen

Vertti Kiukas

Riina-Riikka Kuparinen

Nora Malin

Jukka Pajarinen

Esa Perkiö

Hannes Saarinen

Johanna Sumuvuori

Anu Säilä

Kaisa Väänänen

Pia Majonen

Ville Mujunen

Jussi Pakari

Anu Piilola

Katja Pätiälä

Minna Romppanen

Taneli Vuori

Board of Directors of the HYY Group

Nora Malin

a member of the Board of Directors

since 1999

Deputy Chair

Sami Hyryläinen

a member of the Board of Directors

since 1998

Members

Petteri Huovinen

a member of the Board of Directors

since 1996

Panu Laturi

a member of the Board of Directors

since 1998

Miska Kuhalampi

The HYY Group's Board of Directors

a member of the Board of Director

since 1998

Mika Ihamuotila

Financial Manager at Mandatum

Bank and a member of the Manage-

ment Group

a member of the Board of Directors

since 1996

Harri Tanhuanpää

Neptun Maritime Oyj, Cash Manager

a member of the Board of Directors

since 1993

Personnel Representative

Kaisa Siitonen

a member of the Board of Directors

since 1997

**Board of Directors of KILROY travels** International A/S

Chair

Tapio Kiiskinen

Deputy Chair

Christian Frigast

Members

Børge Faaborg

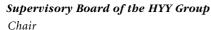
Petteri Huovinen

Jacob Thygesen

Odd Wilhelmsen

Personnel Representative

Robert Doeleman



Tatu Rauhamäki

Johanna Haltia-Tapio

Members

Deputy Chair

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Maria Carlsson

Timo Fager

Sami Heistaro

Perttu Iso-Markku

Esa-Pekka Keskitalo

Ulla Kuisma

Otto Lehtipuu

Hannu Liekso



# Executive Management 1 April 1999

#### HYY Group

#### Tapio Kiiskinen

President and Chief Executive

Officer

Chair of the Boards of Directors,

Travel Group and Book Division

Finance Director of the Student

Union

Employed by the Student Union

and the HYY Group since 1969

#### Linnea Meder

Vice President

HYY Group Ltd

Corporate Finance and Internal

Auditing

Employed by the Student Union

and HYY Group since 1973

## Real Estate Division

## Yrjö Herva

Director

Kaivopiha Ltd

Student Union's real estate

Employed by the HYY Group

since 1990

### Jukka Leinonen

**Assistant Director** 

Kaivopiha Ltd

Technical and building super-

intendent operations

Employed by the HYY Group

since 1995

### **Book Division**

## Aila Santanen

Managing Director

University Press Finland Ltd

University Bookstore Finland Ltd

Oy Academica Hotels Ltd

Employed by the HYY Group

since 1976

## Travel Group

### Børge Faaborg

Managing Director and Chief

Executive Officer of the Travel

subgroup

KILROY travels International A/S

Employed by the HYY Group

since 1987

#### Carsten Clemmensen

Director, Corporate Financial

Services

KILROY travels International A/S

Employed by the HYY Group

since 1997

## Dagmar Thomsen

Director, Corporate Commercial

Services

KILROY travels International A/S

Employed by the HYY Group

since 1988

### **Arnar Thorisson**

Director, Corporate IT

KILROY travels International A/S

Employed by the HYY Group

since 1995

## Henrik Bjørn-Hansen

Country Manager

KILROY travels Denmark A/S

Employed by the HYY Group

since 1998

## Leena Dahl-Mäkinen

Country Manager

OY KILROY travels Finland AB

Employed by the HYY Group

since 1991

## Claus H. Hejlesen

Country Manager

KILROY travels Germany GmbH

Employed by the HYY Group

since 1990

### Åsne Trommald

Country Manager

KILROY travels Norway A/S

KILROY travels Trondheim A/S

Employed by the HYY Group

since 1997

### Luis Almonacid

Country Manager

KILROY travels Spain S.A.

Employed by the HYY Group

since 1989

### Monica Murphy

Country Manager

KILROY travels Sweden AB

Employed by the HYY Group

since 1991

### Annelise Dam Larsen

Managing Director

Benns Rejser A/S

Benns Resor AB

Employed by the HYY Group

since 1999

## Catering Division

## Marjo Berglund

Director

Oy UniCafe Ab

Oy Gaudeamus Ab

Employed by the HYY Group

since 1992

## Liisa Lehtinen

Assistant Director

Oy UniCafe Ab

Employed by the HYY Group

since 1978

## **Business** Locations

### PARENT COMPANY

## HYY Group Ltd

Group Management and Internal Services
P.O. Box 1099
Mannerheimintie 5 C
FIN-00101 HELSINKI
Tel. +358 9 1311 4225
Telefax +358 9 1311 4306
www.hyy.fi

UniCard Office
P.O. Box 1099
Mannerheimintie 5 C
FIN-00101 HELSINKI
Tel. +358 9 1311 4272
Telefax +358 9 1311 4306
www.hyy.fi/unicard

#### REAL ESTATE DIVISION

## Kaivopiha Oy

www.kaivopiha.fi

Kaivopiha Service Office Kaivotalo, Kaivokatu 10 C FIN-00100 HELSINKI Tel. +358 9 1311 4250 Telefax +358 9 601 020

Domus Academica Dormitory Office
The Housing Office of the Foundation for Student Housing in the Helsinki Region (HOAS)
Asemapäällikönkatu 1
FIN-00520 HELSINKI
Tel. +358 9 549 900
www.hoas.fi

City Centre Property / City Real Estate Kaivopiha P.O. Box 1099 Mannerheimintie 5 C FIN-00101 HELSINKI

Leppäsuo Property / Domus Academica Leppäsuonkatu 9, Hietaniemenkatu 14 FIN-00100 HELSINKI

## TRAVEL GROUP

## KILROY travels International A/S

Head Office
Knabrostraede 8
DK-1210, COPENHAGEN
Tel. +45-33-480 700
Telefax +45-33-480 777
www.kilroytravels.com

## KILROY travels Denmark A/S

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Falkoner Allé 14 DK-2000 FREDERIKSBERG Tel. +45-33-260999 Telefax +45-33-260 998

Lyngby Torv 6 DK-2800 LYNGBY Tel. +45-45-887 888 Telefax +45-45-887 398

Kongensgade 8 DK-6700 ESBJERG Tel. +45-76-115 900 Telefax +45-75-121 740

Pantheonsgade 7 DK-5000 ODENSE C Tel. +45-66-177 780 Telefax +45-66-179 872

Fredensgade 40 DK-8100 AARHUS C Tel. +45-86-201 144 Telefax +45-86-202 205

Østeraagade 23 DK-9000 AALBORG Tel. +45-99-351 100 Telefax +45-98-111 497

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Hämeenkatu 17 FIN-33200 TAMPERE Tel. +358 3 225 9100 Telefax +358 3 225 9140

Eerikinkatu 2 FIN-20100 TURKU Tel. +358 2 273 7500 Telefax +358 2 273 7540

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Takustrasse 47 (Dahlem) D-14195 BERLIN Tel. +49-30-831 1025 Telefax +49-30-832 5376

Zellescher Weg 21 D-01217 DRESDEN Tel. +49-351-472 0864 Telefax +49-351-472 0866

Augustusplatz 9 D-04109 LEIPZIG Tel. +49-341-211 4220 Telefax +49-341-960 5152

## KILROY travels Netherlands B.V.

Singel 413-415 NL-1012 WP AMSTERDAM Tel. +31-20-524 5100 Telefax +31-20-524 5151

### KILROY travels Norway A/S

Nedre Slottsgate 23 N-0157 OSLO Tel. +47-23-102 310 Telefax +47-22-332 102

Universitetssentret Box 54, Blindern N-0313 OSLO Tel. +47-23-102 370 Telefax +47-22-853 239

Studentsentret Parkveien 1 N-5007 BERGEN Tel. +47-55-307 900 Telefax +47-55-328 866

Vaskerelven 16 N-5014 BERGEN Tel. +47-55-307 900 Telefax +47-55-307 910

Breigata 11 N-4006 STAVANGER Tel. +47-51-858 600 Telefax +47-51-895 225

Strandgata 36 N-9008 TROMSØ Tel. +47-77-665 151 Telefax +47-77-665 150





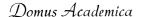




**GAUDEAMUS** 









## KILROY travels Trondheim A/S

Jomfrugata 1 N-7011 TRONDHEIM Tel. +47-73-550 800 Telefax +47-73-550 845

Kolbjørn Hejes vei 4 Gamle Kjemi NTH Boks 21 N-7034 TRONDHEIM Tel. +47-73-550 800 Telefax +47-73-550 830

Universitetssentret Dragvoll N-7055 DRAGVOLL Tel. +47-73-550 800 Telefax +47-73-550 815

## KILROY travels Spain S.A.

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#### KILROY travels Sweden AB

Box 7144 Kungsgatan 4 S-103 87 STOCKHOLM Tel. +46-8-234 515 Telefax +46-8-402 9308

Universitetsvägen 9 (Allhuset, Frescati), Box 50004 S-104 05 STOCKHOLM Tel. +46-8-160 515 Telefax +46-8-153 321

Berzeliigatan 5 S-412 53 GOTHENBURG Tel. +46-31-200 860 Telefax +46-31-164 739

Bytaregränd S-222 22 LUND Tel. +46-46-151 210 Telefax +46-46-188 330

Engelbrektsgatan 18 S-21133 MALMÖ Tel. +46-40-664 2650 Telefax +46-40-664 2659

Kungsgatan 71 S-901 07 UMEÅ Tel. +46-90-142 430 Telefax +46-90-135 330

Bredgränd 3 S-75320 UPPSALA Tel. +46-18-130 090 Telefax +46-18-130 095

## Benns Rejser A/S

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Frederiksberg Allé 18-20 DK-1820 FREDERIKSBERG C Tel. +45-33-557 511 Telefax +45-33-557 500

Kastellgaten 17 S-402 33 GOTHENBURG Tel. +46-31-774 0025 Telefax +46-31-774 0228

Roslagsgatan 35-37 S-113 57 STOCKHOLM Tel. +46-8-442 9880 Telefax +46-8-673 5708

#### **CATERING DIVISION**

## Oy UniCafe Ab

Office

P.O. Box 1099, Mannerheimintie 5 C FIN-00101 HELSINKI Tel. +358 9 1311 4271 Telefax +358 9 1311 4346 www.unicafe.fi

### Restaurants

Domus

Hietaniemenkatu 14 FIN-00100 HELSINKI Tel. +358 9 454 3538

Eläinmuseo (Animal Museum) Pohj. Rautatiekatu 13 FIN-00100 HELSINKI Tel. +358 9 191 7407

Fysiikka (Physics) Siltavuorenpenger 20 FIN-00170 HELSINKI Tel. +358 9 191 8322

Kasvitiede (Botany) Kaisaniemenranta 2 FIN-00170 HELSINKI Tel. +358 9 191 8668

Kumpula

P.O. Box 55 (A.I. Virtasen aukio 1) FIN-00560 HELSINKI Tel. +358 9 1914 0109

Käsityö (Handicrafts) Helsinginkatu 34 FIN-00530 HELSINKI Tel. +358 9 191 7051 Ladonlukko

Latokartanonkaari 9 Viikki department FIN-00710 HELSINKI Tel. +358 9 708 58042

Meilahti

Haartmaninkatu 3 FIN-00290 HELSINKI Tel. +358 9 241 8775

Metsätalo (Forest Building) Fabianinkatu 39 FIN-00170 HELSINKI Tel. +358 9 191 7603

Nilsiä

Nilsiänkatu 3 FIN-00510 HELSINKI Tel. +358 9 1914 0960

Opettajain kahvila (Teachers' Café) Ratakatu 6 FIN-00120 HELSINKI Tel. +358 9 191 8108

Porthania

Yliopistonkatu 3 FIN-00100 HELSINKI Tel. +358 9 1912 2558

Päärakennus (Main Building) Fabianinkatu 33 FIN-00170 HELSINKI Tel. +358 9 1912 2407

Ruskeasuo

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Tiedepuisto (Science Park) Viikinkaari 9 FIN-00710 HELSINKI Tel. +358 9 7085 9526

Vallila

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Valtiotiede (Social Sciences) Unioninkatu 37 FIN-00170 HELSINKI Tel. +358 9 191 8836

Vuorikatu

Vuorikatu 20 FIN-00100 HELSINKI Tel. +358 9 622 4369

Yliopiston kirjasto (University Library) Unioninkatu 36 FIN-00170 HELSINKI Tel. +358 9 1912 2748

## Oy Gaudeamus Ab

Restaurant Vanha Mannerheimintie 3 FIN-00100 HELSINKI Tel. +358 9 1311 4368 / Brasserie +358 9 1311 4367 / Sales Telefax +358 9 1311 4236 www.vanha.fi

## Oy Academica Hotels Ltd

Academica Summer Hotel Hietaniemenkatu 14 FIN-00100 HELSINKI Tel. +358 9 1311 4334 Telefax +358 9 441 201 www.hyy.fi/hostel

#### **BOOK DIVISION**

## University Press Finland Ltd www.yliopistokustannus.fi

Gaudeamus Publishing House P.O. Box 1099, Mannerheimintie 5 C FIN-00101 HELSINKI Tel. +358 9 1311 4280 Telefax +358 9 1311 4317

Otatieto Publishing House P.O. Box 1099, Mannerheimintie 5 C FIN-00101 HELSINKI Tel. +358 9 1311 4280 Telefax +358 9 1311 4317

Teaching Handouts Sähkömiehentie 3 FIN-02150 ESPOO Tel. +358 9 468 3118 Telefax +358 9 455 3020

## University Bookstore Finland Ltd

www.yliopistokirja.fi

University Bookstore, City Centre / retail P.O. Box 833, Vuorikatu 5 A FIN-00101 HELSINKI Tel. +358 9 652 103 Telefax +358 9 629 699

University Bookstore, Porthania Yliopistonkatu 3 FIN-00100 HELSINKI Tel. +358 9 622 3363 Telefax +358 9 629 610

University Bookstore, Viikki University departments in Viikki FIN-00710 HELSINKI Tel. +358 9 387 6732 Telefax +358 9 347 4660

University Bookstore, University of Technology P.O. Box 1000 Otakaari 1 F FIN-02015 TKK Tel. +358 9 468 2160 Telefax +358 9 455 1321

## Formulas for Key Indicators

## Calculated in accordance with the conventions of the Finnish Committee for Corporate Analysis

Profit before taxes and minority interest

- taxes +/- adjustment of exchange rate differences

Net profit + financing expenses + taxes x 100 Balance sheet total - non-interest-bearing liabilities (average)

Net profit x 100 Return on equity (ROE), %

Shareholders' equity (average)

Shareholders' equity + minority interest + reserves x 100 Equity ratio, %

Balance sheet total - advance payments

## Other Key Indicators

Return on investment (ROI), %

Return on equity, %, if revaluation of land areas is realized 1)

Equity ratio, if revaluation

of land areas is included, %  $^{2)}\,$ 

Overall result

Security ratio

Market value of real estate

Income return

Capital return

Total return

Tied-up risk by division

Net profit + financing expenses + taxes x 100

Balance sheet total + revaluation contingency non-interest-bearing liabilities (average)

Shareholders' equity + minority interest + reserves +

revaluation contingency x 100

Balance sheet total - advance payments +

revaluation contingency

Security value of the securable assets

Pledges, mortgages and other guarantees

The discounted present value of the net rental income

receivable in the future

Net rental income as a percentage of the market value of

real estate at the beginning of the financial year

Change in the market value as a percentage of the market

value at the beginning of the year

The sum of the income return and capital return for

the report year

Owner's total risk = equity and quasi-equity investments

+ loans granted + collateral provided as pledges and

guarantees given

The key indicators are calculated in accordance with the conventions of the Finnish Committee for Corporate Analysis. These conventions were renewed in 1995.

The capital value and annual capital return of the main items of real estate have been calculated in accordance with the conventions of the Finnish Institute of Real Estate Economics.

1) Income return without forthcoming capital return at the beginning of the year, if the revaluation had been realized at the end of the previous year. Does not indicate the realized overall result or return on investment.

2) In the officially audited financial statements, the requirements for revaluation contingency under the Finnish Accounting Act are added to the shareholders' equity in the capital structure review.



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